

**CANDIDATE QUALIFYING
TOWN OF HASTINGS GENERAL ELECTION
NOVEMBER 7, 2017**

WHEN AND WHERE DO I FILE BY QUALIFYING PAPERS?

WHEN: Between NOON, June 19th and NOON, June 23rd

WHERE:	Supervisor of Elections Office	OR	Hastings Town Manager's Office
	4455 Avenue A #101		6195 S. Main Street, Suite A
	St. Augustine, FL 32095		Hastings, FL 32145
	823-2238		692-1420
	Office Hours:		Office Hours:
	Monday – Friday		Tuesday – Thursday: 7 AM to 5 PM
	8:30 AM to 4:30 PM		Friday: 7 AM to 4:30 PM
			Closed Monday

HOW: In person at either the Elections Office or Hastings Town Manager's Office or you may mail your qualifying papers to the Elections Office.

In order to become a qualified candidate, all papers must be received no later than NOON, June 23rd

Please call the Supervisor of Elections Office at 823-2238 or the Town Manager's Office at 692-1420 should you have any questions or need any assistance.

WHAT MUST I FILE WHEN I QUALIFY?

The City Charter of the Town of Hastings requires any candidate to be a resident and qualified elector of the Town of Hastings. In order to run for office, you MUST be a resident of the Town of Hastings.

- 1. APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY (DS-DE 9)**
- 2. CANDIDATE OATH (DS-DE 25)** – Contains the name of the candidate as it is to appear on the ballot, the office sought, including the signature of the candidate, duly acknowledged. *THIS FORM MUST BE SIGNED AND NOTARIZED. NOTE – The Supervisor of Elections and the Town Manager's Office in Hastings both have a notary available.*
- 3. QUALIFYING FEE OF \$8.40** (Check drawn on Campaign Account – Election Assessment 1% of the annual salary required by s. 99.093, F.S.)
- 4. DISCLOSURE OF FINANCIAL INTEREST** – Statement of Financial Interest (Form 1) for municipal offices.
- 5. STATEMENT OF CANDIDATE (DS-DE 84)** – Form stating you have been provided access to and read and understand the requirements of Florida Statutes Chapter 106 (Must be filed within 10 days of filing Appointment of Campaign Treasurer and Designation of Campaign Depository).