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June 1, 2012

Board of County Commissioners  
St. Johns County  
500 San Sebastian View  
St. Augustine, FL 32084

Dear Commissioners:

I respectfully submit the proposed budget for the Supervisor of Elections Office for the 2012-2103 fiscal year, pursuant to section 129.03(2), Florida Statutes.

Justifications for the required expenditures for the operation of the office of the Supervisor of Elections and for the 2012 General Election are included.

I look forward to meeting with you to review our budget requirements. Please feel free to call me should you have any questions.

Sincerely,

[Signature]

Vicky C. Oakes  
Supervisor of Elections

VO/ew
## OFFICE BUDGET AND JUSTIFICATIONS

<table>
<thead>
<tr>
<th>Department 0029 – Budget</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0029-51100</td>
<td>Salaries, Fixed – Set by state law</td>
<td>$105,333</td>
</tr>
<tr>
<td>0029-51200</td>
<td>Regular Salaries</td>
<td>$650,488</td>
</tr>
<tr>
<td>0029-51400</td>
<td>Overtime Employees</td>
<td>$10,000</td>
</tr>
<tr>
<td>0029-52100</td>
<td>FICA/Medicare Taxes – FICA (6.2% of total salaries) Medicare (1.45% of total salaries)</td>
<td>$58,586</td>
</tr>
<tr>
<td>0029-52200</td>
<td>Retirement Contributions – Elected Official 15.8%; Senior Mgmt. 9.03%; Regular Class and Investment Plan 5.556%</td>
<td>$58,699</td>
</tr>
<tr>
<td>0029-52202</td>
<td>OPEB Contributions – 12 employees at $1,032 per year</td>
<td>$12,384</td>
</tr>
<tr>
<td>0029-52300</td>
<td>Life and Health Insurance – 12 employees</td>
<td>$114,648</td>
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<tr>
<td>0029-52400</td>
<td>Workmen’s Compensation – Percentage of salaries set by State law .16%</td>
<td>$1,226</td>
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<tr>
<td>0029-53120</td>
<td>Contractual Services – Human resource consulting and GIS system support</td>
<td>$3,000</td>
</tr>
<tr>
<td>0029-54000</td>
<td>Travel &amp; Per Diem – Attendance at Division of Elections Workshops, FSASE yearly conference, various user group meetings and other election related programs; also, mileage reimbursement for employees on county business</td>
<td>$5,000</td>
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<tr>
<td>0029-54100</td>
<td>Communications – Telephone and computer lines for the office and office cell phones</td>
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<tr>
<td>0029-54400</td>
<td>Lease/Rental of Equipment – Postage meter lease, office computer leases, printer/scanner/fax multifunction device leases</td>
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<tr>
<td>0029-54500</td>
<td>Insurance – General liability on office and all office equipment; vehicle coverage on 1999 Chevrolet van and 2012 Ford Explorer</td>
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</tr>
<tr>
<td>0029-54601</td>
<td>Equipment Maintenance – Maintenance on tabbing machine, folder machine, mail opening machine and printer/scanner/fax/copier multifunction devices</td>
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<tr>
<td>0029-54602</td>
<td>Vehicle Maintenance – Annual cost for maintenance of office van</td>
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<tr>
<td>0029-54617</td>
<td>Software Fees – VR Systems license fees, MOVE Act fees, Microsoft support services, Microsoft license fees backup software maintenance fees, SOE Software website annual fees, GIS system annual fees, miscellaneous software fees</td>
<td>$65,000</td>
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<tr>
<td>0029-54900</td>
<td>Advertising – Legal advertising for removal of registered voters per Section 98.201, Florida Statutes</td>
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<tr>
<td>0029-55100</td>
<td>Office Supplies - All paper supplies (stationary, envelopes, copy/printer paper, labels), voter information cards, educational/informational materials and all other supplies necessary for the operation of the SOE Office; postage for list maintenance, daily voter information cards, certified mail, routine correspondence</td>
<td>$50,000</td>
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<tr>
<td>0029-55201</td>
<td>Gas, Oil and Lubricant – For office vehicles</td>
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</tr>
<tr>
<td>0029-55405</td>
<td>Dues and Memberships – FSASE (2% of SOE salary) and Election Center dues</td>
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### Department 0029 - SOE Budget Expenditure

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Actual Expenditures FY 2009</th>
<th>Actual Expenditures FY 2011</th>
<th>Adopted Budget Expenditures FY 2012</th>
<th>Estimated Expenditures FY 2012</th>
<th>Department Requested FY 2013</th>
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<tbody>
<tr>
<td>51100</td>
<td>Salaries, Fixed</td>
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<td>52100</td>
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<td>$121</td>
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<td>52300</td>
<td>Life &amp; Health Insurance</td>
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<td>53120</td>
<td>Contractual Services</td>
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<td>Travel &amp; Per Diem</td>
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<td>54601</td>
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<td>54602</td>
<td>Vehicle Maintenance</td>
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<td>54617</td>
<td>Software Fees</td>
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<td>Advertising</td>
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<td>55100</td>
<td>Office Supplies</td>
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<td>Gas, Oil and Lubricants</td>
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<tr>
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<td>Dues and Memberships</td>
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<tr>
<td>56401</td>
<td>Office Equipment</td>
<td>$6,577</td>
<td>$21,741</td>
<td>$20,373</td>
<td>$20,373</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$1,227,610</strong></td>
<td><strong>$1,257,497</strong></td>
<td><strong>$1,268,348</strong></td>
<td><strong>$1,268,348</strong></td>
<td><strong>$1,176,528</strong></td>
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#### Departmental Summary:

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2009</th>
<th>FY 2011</th>
<th>FY 2012</th>
<th>FY 2012</th>
<th>FY 2013</th>
</tr>
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<tbody>
<tr>
<td>Personnel Services</td>
<td>$1,072,652</td>
<td>$1,096,454</td>
<td>$1,081,175</td>
<td>$1,081,175</td>
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<td>Operating Expenses</td>
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<td>$166,800</td>
<td>$165,164</td>
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<tr>
<td>Capital Improvements</td>
<td>$6,577</td>
<td>$21,741</td>
<td>$20,373</td>
<td>$20,373</td>
<td>$0</td>
</tr>
<tr>
<td>Other</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,227,610</strong></td>
<td><strong>$1,257,497</strong></td>
<td><strong>$1,268,348</strong></td>
<td><strong>$1,268,348</strong></td>
<td><strong>$1,176,528</strong></td>
</tr>
</tbody>
</table>

The budget for Fiscal Year 2013 reflects a 7.24% decrease from Fiscal Year 2012.
The budget for Fiscal Year 2013 reflects a 4.16% decrease from Fiscal Year 2009.
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0030-51300</td>
<td><strong>Other Salaries</strong> – Part-time elections staff including voting techs, phone bank, front office and absentee staff for one election</td>
<td>$30,000</td>
</tr>
<tr>
<td>0030-51301</td>
<td><strong>Poll Worker Salaries</strong> – Election Day poll workers and Early Voting poll workers for one election</td>
<td>$130,000</td>
</tr>
<tr>
<td>0030-51400</td>
<td><strong>Overtime Employees</strong></td>
<td>$1,000</td>
</tr>
<tr>
<td>0030-52100</td>
<td><strong>FICA/Medicare Taxes</strong> – FICA (6.2% of total salaries) Medicare (1.45% of total salaries)</td>
<td>$9,035</td>
</tr>
<tr>
<td>0030-52400</td>
<td><strong>Workmen’s Compensation</strong> – Percentage of salaries set by State law .16%</td>
<td>$258</td>
</tr>
<tr>
<td>0030-53120</td>
<td><strong>Contractual Services</strong> – Election related legal services</td>
<td>$2,500</td>
</tr>
<tr>
<td>0030-54000</td>
<td><strong>Travel &amp; Per Diem</strong> – Mileage for Voting Technicians</td>
<td>$1,000</td>
</tr>
<tr>
<td>0030-54100</td>
<td><strong>Communications</strong> – Cell phones for poll workers at polls, Voting Technicians and air cards for countywide EViD communication</td>
<td>$3,200</td>
</tr>
<tr>
<td>0030-54113</td>
<td><strong>Transportation Charges</strong> – Delivery of voting equipment and election supplies to all polling locations and early voting sites for one election</td>
<td>$12,000</td>
</tr>
<tr>
<td>0030-54400</td>
<td><strong>Lease/Rental of Equipment</strong> – Rental of additional M650 absentee ballot tabulator</td>
<td>$6,500</td>
</tr>
<tr>
<td>0030-54401</td>
<td><strong>Lease/Rental of Building</strong> – Rental charges for polling places and additional insurance for some</td>
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</tr>
<tr>
<td>0030-54500</td>
<td><strong>Insurance</strong> – General liability on voting booths, DS200 tabulators, BOD printers, EViD’s, ADA iVotronics and all other voting equipment</td>
<td>$37,508</td>
</tr>
<tr>
<td>0030-54601</td>
<td><strong>Equipment Maintenance</strong> – Annual hardware maintenance on EViD’s, DS200’s, ADA iVotronics and M650 absentee ballot reader</td>
<td>$28,604</td>
</tr>
<tr>
<td>0030-54617</td>
<td><strong>Software Fees</strong> – VR Systems license fees, MOVE Act fees, Microsoft support services, Microsoft license fees backup software maintenance fees, SOE Software website annual fees, GIS system annual fees, miscellaneous software fees</td>
<td>$56,270</td>
</tr>
<tr>
<td>0030-54900</td>
<td><strong>Advertising</strong> – Legal and informational advertising required by Florida Statutes (notice of elections, book closing ads, polling locations, public notice of voting assistance) for one election</td>
<td>$22,500</td>
</tr>
<tr>
<td>0030-55213</td>
<td><strong>Election Supplies</strong> – Ballots (test, provisional, sample, absentee, early voting, overseas, state write-in, precinct), precinct supplies, postage, etc. All supplies necessary to conduct one election</td>
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</tr>
<tr>
<td>0030-55304</td>
<td><strong>Federal Grant Expenditure</strong> – Federal grant funds received/carried forward into FY’13</td>
<td>$15,602</td>
</tr>
</tbody>
</table>
### Departmental Summary:

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual Expenditures FY 2009</th>
<th>Actual Expenditures FY 2011</th>
<th>Adopted Budget FY 2012</th>
<th>Estimated Expenditures FY 2012</th>
<th>Department Requested FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Salaries</td>
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<td>$11,700</td>
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<td>Poll Worker Salaries</td>
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<td>Workmen’s Compensation</td>
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<td>$353</td>
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<td>Unemployment Compensation</td>
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<td>Contractual Services</td>
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<td>$2,500</td>
<td>$2,500</td>
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<tr>
<td>Travel &amp; Per Diem</td>
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<td>$678</td>
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<td>$1,000</td>
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<td>Transportation Charges</td>
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<td>$12,000</td>
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</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Actual Expenditures FY 2009</th>
<th>Actual Expenditures FY 2011</th>
<th>Adopted Budget FY 2012</th>
<th>Estimated Expenditures FY 2012</th>
<th>Department Requested FY 2013</th>
</tr>
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<tbody>
<tr>
<td>Minus Federal Grants</td>
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### Other Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual Expenditures FY 2009</th>
<th>Actual Expenditures FY 2011</th>
<th>Adopted Budget FY 2012</th>
<th>Estimated Expenditures FY 2012</th>
<th>Department Requested FY 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$280,448</td>
<td>$145,461</td>
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<tr>
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<td>$0</td>
<td>$0</td>
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</tr>
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*$15,601.36 is the carry forward on the following projects:*

- PROJECT 1073 - $10,943.36 - Voting Systems Assistance Grant
- PROJECT 1239 - $4,658 - Polling Place Accessibility Grant

The budget for Fiscal Year 2013 reflects a 20.22% decrease from Fiscal Year 2012.
The budget for Fiscal Year 2013 reflects a 17.88% decrease from Fiscal Year 2009.
GRANT FUNDING

As another cost savings measure, the Supervisor of Elections Office applies for and utilizes state and federal grant funds to offset direct costs to the County whenever possible.

According to information provided to us by the Division of Elections, our office expects to receive a new grant in July/August of this year. These grant funds are Help America Vote Act (HAVA) funds and are to be used for federal election activities. Our office will use these funds to offset the cost of printing and mailing sample ballots for the November 6th General Election. Our office should receive $38,743.63 in HAVA Federal Funds and we must match the funds at 15% which is $5,811.54.

Currently, we are making use of five active grants pertaining to voter education, poll worker recruitment and training, voting accessibility for individuals with disabilities, making polling places accessible to individuals with disabilities and voting equipment. Below is a brief outline of each grant:

Voting Systems Assistance Grant (2005) Project 1073
Grant money was received in 2005 in order to assist with purchasing disability accessible voting systems in order to comply with the requirements of the Help America Vote Act (HAVA). The grant money has been spent but interest on those funds remains. In 2007 the Division of Elections stated that interest on this grant should have been computed. As a result, the grant was reconstructed and interest was figured. As of March 31, 2012, $10,943.36 in interest had accrued. This money will be used in the future towards the purchase of disability accessible voting system equipment. All of the interest, plus what is accrued between now and September 30, 2012, will be carried forward into fiscal year 2013.

Poll Worker Recruitment and Training Grant (2007) Project 1114
Currently, $2,717.05 remains in the grant ($1,323.53 grant funds and $1,393.52 matching county funds). These amounts include interest accrued through March 31, 2012. This money will be used to print all poll worker training materials for the August 14, 2012, Primary Election and, if funds remain, the November 6, 2012, General Election.

Sample Ballot Grant (2011) Project 1197
Currently, $19,791.70 remains in this grant ($17,352.07 grant funds and $2,439.63 matching county funds). These amounts include interest accrued through March 31, 2012. This grant will be used to prepare and mail sample ballots to voters for the August 14, 2012, Primary Election.

Sample Ballot Grant (2012) Project 1236
Currently, $28,686.85 is in this grant ($24,945.09 grant funds and $3,741.76 matching county funds). These amounts include interest accrued through March 31, 2012. This grant will be used to prepare and mail sample ballots to voters for the August 14, 2012, Primary Election and, if funds remain, the November 6, 2012, General Election.
Currently, $4,658 remains in this grant. This grant was awarded to us in order to make polling places accessible to the disability community. The funds must be used for the four purposes as follows:

**Category I** – Making polling places, including path of travel, entrances, exits and voting areas of each polling facility, accessible to individuals with disabilities

**Category II** – Providing the same opportunity for access and participation (including privacy and independence) to individuals with disabilities as for other voters

**Category III** – Training election officials, poll workers and election volunteers on how to best promote the access and participation of individuals with disabilities in elections for Federal Office

**Category IV** – Providing individuals with disabilities with information about the accessibility of polling places

We are currently re-evaluating our needs and will submit a revised spending plan to the state for approval. These funds will be spent during the remainder of the 2011 fiscal year.
DUTIES OF THE SUPERVISOR OF ELECTIONS

The Supervisor of Elections is the official designated by Florida Law to administer voter registration and elections in St. Johns County.

The primary duties of the Supervisor:

**Voter Registration**
- Register eligible voters and issue voter information cards
- Maintain accurate voter registration rolls by removing voters who have moved out of Florida, are deceased, or for any other reason are no longer eligible to vote in Florida
- Make updates to voter registration records when a request is received (name, address, party affiliation)
- Maintain and provide registration statistics and demographics

**Voter Education**
- Provide voter outreach education and information
- Publish election and voter information in local media

**Candidates and Petitions**
- Qualify candidates for county, municipal and special district offices
- Receive candidate campaign finance reports for all candidates and make them available to the public
- Receive financial disclosure forms from certain elected or appointed county officials
- Verify petition signatures for initiative petitions and candidate qualifying petitions

**Elections**
- Conduct federal, state, county, municipal, special district and community development district elections in St. Johns County
- Maintain and test voting equipment
- Acquire and equip polling places
- Maintain precinct information, such as streets, districts and number of voters
- Maintain and provide election results and voting history
- Hire and train poll workers
- Send notice of election to overseas and military voters
- Provide election dates and voting information according to Election Laws
- Accept absentee ballot requests. Send, receive and verify absentee ballots
VOTER REGISTRATION SERVICES

The Supervisor of Elections Office currently operates at one facility located at 4455 Avenue A, Suite 101 in St. Augustine.

Under current law, voter registration services are also provided for in a number of locations throughout St. Johns County.

Section 97, Florida Statutes designates a number of locations as voter registration agencies where voters may register to vote or make changes to their voter record as needed in person.

These locations include:

- St. Johns County Tax Collectors Offices, which issue drivers licenses at Ponte Vedra, Julington Creek, Hastings, St. Augustine, and DuPont Center
- St. Johns County Public Libraries in St. Augustine, St. Augustine Beach, Bartram Trail, Ponte Vedra, Hastings, and the Southeast Branch Library as well as a bookmobile which travels around the county on a daily basis
- Offices that provide public assistance or serve persons with disabilities include the
  - Department of Health
  - Department of Social Services
  - WIC Programs
  - Medicaid
  - Department of Children and Family Services
- Armed forces recruiting offices consisting of four offices within St. Johns County

Supervisor of Elections Web Site
Many of the services offered by the Supervisor of Elections Office are also available on our website, 24 hours a day, 7 days a week.

www.votesjc.com

This year, the Elections Office has developed a new website and expanded the information provided by offering search capabilities, a voter education event calendar and mobile compatible technology. We are also using Facebook to distribute registration, election and voting information. By utilizing QR codes on voter education materials we are able to increase the exposure of our services and stay in touch with voters who use mobile technology. We also intend to use this technology to better serve the voters of St. Johns County and reduce a portion of our advertising costs.

Making services available on our website is a very cost effective way to provide information to the general public.
A few of the services available on our website include:

- Registration deadlines
- Request an absentee ballot
- Election dates
- Sample ballots
- Voter education event calendar
- Election Results
- Precinct and district maps
- Early voting dates, times and locations
- Office hours and location
- Check your voter information using the Voter Look-up
- Check the status of your absentee ballot
- Precinct locator and polling place information
- Candidate listings, profiles and financial reports
- Florida Voter Registration Application on-line used to
  - Register to vote
  - Make changes to voter records
  - Update signatures
  - Request a duplicate voter information card
THE FLORIDA VOTER REGISTRATION SYSTEM (FVRS)

The Florida Voter Registration System (FVRS) serves as the “official” voter registration list for the conduct of all elections for federal, state and local offices in Florida as required by section 98.035, Florida Statutes. FVRS is designed to interface and operate with the 67 county voter registration systems as well as several state and federal agencies. FVRS communicates with each county voter registration system in maintaining a single, uniform, official, centralized, interactive computerized voter registration system.

FVRS also:
- Contains the name and registration information of every legally registered voter in the state
- Provides each legally registered voter in Florida with a unique identifier
- Coordinates with other agency databases including:
  - The Department of Health
  - The Clerk of the Circuit Courts
  - The United States Attorney’s Office
  - The Florida Department of Law Enforcement
  - The Board of Executive Clemency
  - The Department of Corrections
  - The Department of Highway Safety and Motor Vehicles
- Is administered by the Secretary of State who delegates voter registration duties and records maintenance activities to the local Supervisor of Elections. It is each county Supervisors’ responsibility to perform these duties in accordance with state and federal law
- Provides any authorized election official in Florida immediate electronic access to the voter registration information in the FVRS

The St. Johns County Supervisor of Elections Office is an essential part of the Florida Voter Registration System (FVRS). As a local election official, we are responsible for:
- Accepting voter registration applications
- Updating voter registration information
- Entering new voter registrations
- Scanning documents into the system
- Acting as the official custodian of voter registration documents at the county level
- Ensuring that list maintenance duties are conducted in accordance with section 98.065 and 98.075, Florida Statutes
- Mailing voter information cards upon request, following an update of a voters’ information or any time changes are made to precincts or polling locations
- Entering and maintaining requests for absentee ballots
- Verifying candidate and constitutional amendment petitions
- Entering voter history following each election

All voter registration information obtained by authorized local election officials in Florida is electronically entered into FVRS on an expedited basis at the time the information is provided.

The FVRS database also contains additional items which are shared between all counties and the state.
These items include for each county:
- Residential street addresses
- Voter history records
- Voter registration image records
- Signature images
- Petitions
- Verification records

LIST MAINTENANCE

To comply with section 98.065, Florida Statutes, each Supervisor must conduct a general registration list maintenance program to protect the integrity of the electoral process by ensuring the maintenance of accurate and current voter registration records in the statewide voter registration system. The program must be uniform, nondiscriminatory, and in compliance with the Voting Rights Act of 1965, the National Voter Registration Act of 1993, and the Help America Vote Act of 2002.

List maintenance activities are conducted on a monthly basis from first class mail sent to registered voters which have been returned to the Elections Office as undeliverable mail. List maintenance is also conducted upon information from the Department of Highway Safety and Motor Vehicles on voters who have received a driver’s license in another state.

List maintenance activities are stopped no later than 90 days prior to a federal election. The list maintenance process is conducted so that the name of each voter appears on a computerized list. Supervisors will remove only those voters who meet the criteria of s. 98.065 (c), Florida Statutes.

Additional list maintenance activities executed in accordance with Section 98.075, Florida Statutes, are on-going and do not stop 90 days prior to a federal election. These activities identify and remove:
- Duplicate registrations
- Deceased persons
- Registrants adjudicated mentally incapacitated
- Registrants who have been convicted of a felony and whose rights have not been restored
- Other ineligible criteria (age requirements, citizenship, fictitious name, non-legal residence)
## VOTER REGISTRATION STATISTICS

**Vicky Oaks**  
Supervisor of Elections  
St Johns County, FL

**Precinct Summary Report without Precinct Splits**

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<th>Precinct Name</th>
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Page 1
VOTER EDUCATION

One of the keys to conducting a successful election is educating the voters of St. Johns County and having them prepared to vote.

By using voter education tools and outreach programs, our goals include:

- Ensuring all interested eligible residents have the opportunity to register to vote
- Inform voters of the three ways to vote
  - Vote by mail
  - Early Voting
  - Election day
- Update voters on changes of polling places
- Increase voter participation and interest in the election process
- Give voters a better understanding of what to expect when they vote, including providing photo and signature ID
- Educate voters on how to mark a ballot
- Voting equipment demonstrations

www.votesjc.com

To date, our best voter education tool continues to be our website by providing access to voter registration and election information 24 hours a day, 7 days a week.

Most all of the services provided by our office are also available on our website along with many of the forms, educational materials and publications produced by our office. Voters and interested parties may print any of the forms and publications as needed, thus reducing printing and mailing costs.
Sample Ballots
Sample ballots continue to be one of the most popular and effective methods for providing election specific information to the registered voters of the county. Each registered voter is mailed a sample ballot prior to every election. Each election, positive feedback is received from voters regarding their sample ballots.

The only voters who do not receive sample ballots are those who have requested an absentee ballot as the absentee ballots are mailed in advance of the sample ballots.

Publications
The Supervisor of Elections Office produces and distributes a wide variety of publications in an effort to inform and familiarize residents and voters on how to register to vote and the voting process. Some of the available publications include:

- Voter Tips
- Voter’s Guide
- How to Vote Palm cards with election dates
- Absentee Voting Guide
- Military and Overseas Absentee Voting Guide
- Elected Officials Guide
- Voter Information card

Community Events
Our office has participated in numerous community events this year which has allowed us to interact with many residents and distribute voter education and registration materials. We will continue to expand our participation at these events because of their popularity. Some of the community events include:

- 8th Annual Bartram Bash
- Lincolnville Farmer’s Market and Spring Music Fair
- Ladies Day Out at Flagler Hospital
- 2012 2nd Annual West Augustine Career Fair
- St. Augustine Lions 31st Annual Seafood Festival
- Spring Break at Palencia Street Festival
- St. Augustine Beach Farmer’s Market
- Nocatee Farmer’s Market
- Annual Hastings Family Fun Day and Walk-a-Thon
- Old Town Arts and Crafts Show
- Ponte Vedra Library Book Sale
- Bartram Library Book Sale
Senior Citizen Facilities
Each year our office contacts all county nursing homes and assisted living facilities. We conduct a voter registration and education program for each facility. This is a wonderful opportunity to reach out to those who are generally unable to go to their polling place. We receive many absentee ballot requests from the residents and are able to provide general voting information.

Area High Schools
Elections Office staff annually conduct voter education programs at St. Johns County public and private high schools. Our office visited all public high schools, St. Joseph Academy and the Florida School for the Deaf and Blind. Our programs are for the purpose of educating high school students in good government, and to encourage their participation in the voting process when they reach the appropriate age. We also provide the opportunity and encourage all students to register to vote. This year we registered or updated the existing registration of 813 students.

Under current law, anyone can pre-register to vote on or after their 16th birthday, and may vote in any election held on or after their 18th birthday. Once registered to vote, upon turning 18, they will receive a congratulations letter and their voter information card.

Student Government Elections
In 2011 we began conducting student government elections for interested schools. Our office prints ballots based on the candidates running in the school election and programs our voting equipment for the election. The students then get to vote using official ballots and voting equipment just like they would in a regular election. The program has been very well received by faculty and students alike. Many of the students have commented they did not realize voting was so easy! We look forward to their participation in the election process when they turn 18.
St. Augustine St. Johns County Board of Realtors
The Elections Office has partnered with the St. Augustine St. Johns County Board of Realtors to encourage all residents who move to or within the county to update their voter registration. We are excited about this new partnership and believe that working with our local realtors who are the main contacts with people who move frequently, will help keep the voter registration rolls up-to-date, and provide voters the information they need when it is time to vote.
2012 ELECTION SCHEDULE

General Election – November 6, 2012

General Election (F.S. 100.031) – November 6, 2012
The General Election is always held the first Tuesday after the first Monday in November in even numbered years, to fill national, state, county and local offices, and for voting on constitutional amendments.

Regardless of party affiliation, a voter may vote for any candidate in a General Election. Municipal, Judicial, and School Board elections are non-partisan in St. Johns County.

The Presidential Election / Electoral College
Eelectors of President and Vice President known as presidential electors, are elected in each year the number of which is a multiple of four (4) during the general election. Votes cast for the actual candidates for President and Vice President are counted as votes cast for the presidential electors supporting such candidates.

Florida currently has 29 electoral votes, one for every member of the U.S. House of Representatives and one for each of its two senators. Due to population growth over the last 10 years, Florida gained 2 Congressional seats this year following the Census and reapportioning of the representatives. Florida is a winner take all state. The candidate receiving the most votes in the General Election will receive all 29 of Florida’s electoral votes. In January 2012, Congress meets in Washington D.C. to count the electors’ votes, and declare that the new president is elected.

Municipal Elections
Voters residing within a municipality in St. Johns County are entitled to vote on their City Commissioners. The applicable city races are nonpartisan and appear on all ballots. A separate voter registration is not required. All municipal elections are held in conjunction with the regularly scheduled General Election. The municipalities included are the City of St. Augustine, the City of St. Augustine Beach, and the Town of Hastings.

Special District Elections
The Independent Special Districts located solely within St. Johns County have also adopted resolutions which provide for the Supervisor of Elections to conduct their elections. Those districts are St. Augustine/St. Johns County Airport Authority Board, St. Johns Soil & Water Conservation District, St. Augustine Port, Waterway and Beach Commission, Anastasia Mosquito Control District of St. Johns County, and the Municipal Service District of Ponte Vedra Beach.
Community Development Districts

Community Development District elections are also conducted by the Elections Office in accordance with chapter 190, Florida Statutes. A total of eleven (11) CDD elections are now conducted by the Supervisor of Elections Office.

They are:

- Aberdeen Community Development District
- Brandy Creek Community Development District
- Durbin Crossing Community Development District
- Heritage Landing Community Development District
- Heritage Park Community Development District
- Julington Creek Plantation Community Development District
- Marshall Creek Community Development District
- Sampson Creek Community Development District
- St. Johns Forest Community Development District
- Turnbull Creek Community Development District
- World Commerce Center Community Development District

Each municipality, special district and community development district is billed for the proportionate share of their specific ballot styles. The revenues are deposited into the county general fund.
2012 OFFICES SCHEDULED FOR ELECTION

Federal
- President / Vice President
- US Senator
- Representative in Congress

State
- State Attorney & Public Defender
- State Senators & State Representatives
- Supreme Court Justices
- 5th District Court of Appeal Judges
- Circuit Judges, 7th Judicial Circuit

County
- County Judge, Group 1
- Clerk of the Circuit Court
- Sheriff
- Property Appraiser
- Tax Collector
- Supervisor of Elections
- County Commissioners - Districts 1, 3 & 5
- Members, School Board - Districts 2 & 5
- St. Augustine Airport Authority Board - Groups 4 & 5
- St. Johns County Soil & Water Conservation District - Seats 3 & 4
- Anastasia Mosquito Control District of St. Johns County - Seats 1, 3 & 5
- St. Augustine Port, Waterway & Beach Commission - Groups 2 & 4
- Municipal Service District of Ponte Vedra Beach - Seats 2, 4, 5, 6 & 7

Municipal
- City of St. Augustine - Seats 1, 2 & 3/Mayor
- City of St. Augustine Beach - Groups 1 & 2
- Town of Hastings – Groups 1 & 4

Community Development Districts
- Aberdeen Community Development District - Seats 2 & 4
- Brandy Creek Community Development District - Seats 2 & 4
- Durbin Crossing Community Development District - Seats 2 & 4
- Heritage Landing Community Development District - Seats 1 & 5
- Heritage Park Community Development District - Seats 2 & 4
- Julington Creek Plantation Community Development District - Seats 2 & 5
- Marshall Creek Community Development District – Seats 4 & 5
- Sampson Creek Community Development District - Seats 2 & 4
- St. Johns Forest Community Development District - Seats 4 & 5
- Turnbull Creek Community Development District - Seats 2 & 4
- World Commerce Center Community Development District - Seats 4 & 5
GENERAL ELECTION CONSTITUTIONAL AMENDMENTS

A total of eleven state constitutional amendments have been scheduled to appear on the November 6th General Election ballot by the State Legislature. As a result, for the first time in history, St. Johns County will have a two page ballot. Ballot costs will double due to these amendments. This cost increase affects precinct, absentee, early voting and sample ballots. Also, absentee and sample ballot postage will increase due to the additional page.

The constitutional amendments will appear on the ballot as follows:

1. HEALTH CARE SERVICES - Proposing an amendment to the State Constitution to prohibit laws or rules from compelling any person or employer to purchase, obtain, or otherwise provide for health care coverage; permit a person or an employer to purchase lawful health care services directly from a health care provider; permit a health care provider to accept direct payment from a person or an employer for lawful health care services; exempt persons, employers, and health care providers from penalties and taxes for paying directly or accepting direct payment for lawful health care services; and prohibit laws or rules from abolishing the private market for health care coverage of any lawful health care service. Specifies that the amendment does not affect which health care services a health care provider is required to perform or provide; affect which health care services are permitted by law; prohibit care provided pursuant to general law relating to workers' compensation; affect laws or rules in effect as of March 1, 2010; affect the terms or conditions of any health care system to the extent that those terms and conditions do not have the effect of punishing a person or an employer for paying directly for lawful health care services or a health care provider for accepting direct payment from a person or an employer for lawful health care services; or affect any general law passed by two-thirds vote of the membership of each house of the Legislature, passed after the effective date of the amendment, provided such law states with specificity the public necessity justifying the exceptions from the provisions of the amendment. The amendment expressly provides that it may not be construed to prohibit negotiated provisions in insurance contracts, network agreements, or other provider agreements contractually limiting copayments, coinsurance, deductibles, or other patient charges.

2. VETERANS DISABLED DUE TO COMBAT INJURY; HOMESTEAD PROPERTY TAX DISCOUNT - Proposing an amendment to Section 6 of Article VII and the creation of Section 32 of Article XII of the State Constitution to expand the availability of the property discount on the homesteads of veterans who became disabled as the result of a combat injury to include those who were not Florida residents when they entered the military and schedule the amendment to take effect January 1, 2013.

3. STATE GOVERNMENT STATE REVENUE LIMITATION - This proposed amendment to the State Constitution replaces the existing state revenue limitation based on Florida personal income growth with a new state revenue limitation based on inflation and population changes. Under the amendment, state revenues, as defined in the amendment, collected in excess of the revenue limitation must be deposited into the budget stabilization fund until the fund reaches its maximum balance, and thereafter shall be used for the support and maintenance of public
schools by reducing the minimum financial effort required from school districts for participation in a state-funded education finance program, or, if the minimum financial effort is no longer required, returned to the taxpayers. The Legislature may increase the state revenue limitation through a bill approved by a super majority vote of each house of the Legislature. The Legislature may also submit a proposed increase in the state revenue limitation to the voters. The Legislature must implement this proposed amendment by general law. The amendment will take effect upon approval by the electors and will first apply to the 2014-2015 state fiscal year.

4. PROPERTY TAX LIMITATIONS; PROPERTY VALUE DECLINE; REDUCTION FOR NONHOMESTEAD ASSESSMENT INCREASES; DELAY OF SCHEDULED REPEAL - (1) This would amend Florida Constitution Article VII, Section 4 (Taxation; assessments) and Section 6 (Homestead exemptions). It also would amend Article XII, Section 27, and add Sections 32 and 33, relating to the Schedule for the amendments. (2) In certain circumstances, the law requires the assessed value of homestead and specified nonhomestead property to increase when the just value of the property decreases. Therefore, this amendment provides that the Legislature may, by general law, provide that the assessment of homestead and specified nonhomestead property may not increase if the just value of that property is less than the just value of the property on the preceding January 1, subject to any adjustment in the assessed value due to changes, additions, reductions, or improvements to such property which are assessed as provided for by general law. This amendment takes effect upon approval by the voters. If approved at a special election held on the date of the 2012 presidential preference primary, it shall operate retroactively to January 1, 2012, or, if approved at the 2012 general election, shall take effect January 1, 2013. (3) This amendment reduces from 10 percent to 5 percent the limitation on annual changes in assessments of nonhomestead real property. This amendment takes effect upon approval of the voters. If approved at a special election held on the date of the 2012 presidential preference primary, it shall operate retroactively to January 1, 2012, or, if approved at the 2012 general election, takes effect January 1, 2013. (4) This amendment also authorizes general law to provide, subject to conditions specified in such law, an additional homestead exemption to every person who establishes the right to receive the homestead exemption provided in the Florida Constitution within 1 year after purchasing the homestead property and who has not owned property in the previous 3 calendar years to which the Florida homestead exemption applied. The additional homestead exemption shall apply to all levies except school district levies. The additional exemption is an amount equal to 50 percent of the homestead property’s just value on January 1 of the year the homestead is established. The additional homestead exemption may not exceed an amount equal to the median just value of all homestead property within the county where the property at issue is located for the calendar year immediately preceding January 1 of the year the homestead is established. The additional exemption shall apply for the shorter of 5 years or the year of sale of the property. The amount of the additional exemption shall be reduced in each subsequent year by an amount equal to 20 percent of the amount of the additional exemption received in the year the homestead was established or by an amount equal to the difference between the just value of the property and the assessed value of the property determined under Article VII, Section 4(d), whichever is greater. Not more than one such exemption shall be allowed per homestead property at one time. The additional exemption applies to property purchased on or after January 1, 2011, if approved by the voters at a special election held on the date of the 2012 presidential preference primary, or to property purchased on or after January 1, 2012, if approved by the voters at the
2012 general election. The additional exemption is not available in the sixth and subsequent years after it is first received. The amendment shall take effect upon approval by the voters. If approved at a special election held on the date of the 2012 presidential preference primary, it shall operate retroactively to January 1, 2012, or, if approved at the 2012 general election, takes effect January 1, 2013. (5) This amendment also delays until 2023, the repeal, currently scheduled to take effect in 2019, of constitutional amendments adopted in 2008 which limit annual assessment increases for specified nonhomestead real property. This amendment delays until 2022 the submission of an amendment proposing the abrogation of such repeal to the voters.

5. **STATE COURTS** - Proposing a revision of Article V of the State Constitution relating to the judiciary. The State Constitution authorizes the Supreme Court to adopt rules for the practice and procedure in all courts. The constitution further provides that a rule of court may be repealed by a general law enacted by a two-thirds vote of the membership of each house of the Legislature. This proposed constitutional revision eliminates the requirement that a general law repealing a court rule pass by a two-thirds vote of each house, thereby providing that the Legislature may repeal a rule of court by a general law approved by a majority vote of each house of the Legislature that expresses the policy behind the repeal. The court could readopt the rule in conformity with the public policy expressed by the Legislature, but if the Legislature determines that a rule has been readopted and repeals the readopted rule, this proposed revision prohibits the court from further readopting the repealed rule without the Legislature’s prior approval. Under current law, rules of the judicial nominating commissions and the Judicial Qualifications Commission may be repealed by general law enacted by a majority vote of the membership of each house of the Legislature. Under this proposed revision, a vote to repeal those rules is changed to repeal by general law enacted by a majority vote of the legislators present. Under current law, the Governor appoints a justice of the Supreme Court from a list of nominees provided by a judicial nominating commission, and appointments by the Governor are not subject to confirmation. This revision requires Senate confirmation of a justice of the Supreme Court before the appointee can take office. If the Senate votes not to confirm the appointment, the judicial nominating commission must reconvene and may not re-nominate any person whose prior appointment to fill the same vacancy was not confirmed by the Senate. For the purpose of confirmation, the Senate may meet at any time. If the Senate fails to vote on the appointment of a justice within 90 days, the justice will be deemed confirmed and will take office. The Judicial Qualifications Commission is an independent commission created by the State Constitution to investigate and prosecute before the Florida Supreme Court alleged misconduct by a justice or judge. Currently under the constitution, commission proceedings are confidential until formal charges are filed by the investigative panel of the commission. Once formal charges are filed, the formal charges and all further proceedings of the commission are public. Currently, the constitution authorizes the House of Representatives to impeach a justice or judge. Further, the Speaker of the House of Representatives may request, and the Judicial Qualifications Commission must make available, all information in the commission’s possession for use in deciding whether to impeach a justice or judge. This proposed revision requires the commission to make all of its files available to the Speaker of the House of Representatives but provides that such files would remain confidential during any investigation by the House of Representatives and until such information is used in the pursuit of an impeachment of a justice or judge. This revision also removes the power of the Governor to request files of the Judicial
Qualifications Commission to conform to a prior constitutional change. This revision also makes technical and clarifying additions and deletions relating to the selection of chief judges of a circuit and relating to the Judicial Qualifications Commission, and makes other non-substantive conforming and technical changes in the judicial article of the constitution.

6. **PROHIBITION ON PUBLIC FUNDING OF ABORTIONS; CONSTRUCTION OF ABORTION RIGHTS** - This proposed amendment provides that public funds may not be expended for any abortion or for health-benefits coverage that includes coverage of abortion. This prohibition does not apply to an expenditure required by federal law, a case in which a woman suffers from a physical disorder, physical injury, or physical illness that would place her in danger of death unless an abortion is performed, or a case of rape or incest. This proposed amendment provides that the State Constitution may not be interpreted to create broader rights to an abortion than those contained in the United States Constitution. With respect to abortion, this proposed amendment overrules court decisions which conclude that the right of privacy under Article I, Section 23 of the State Constitution is broader in scope than that of the United States Constitution.

7. **RELIGIOUS FREEDOM** - Proposing an amendment to the State Constitution providing that no individual or entity may be denied, on the basis of religious identity or belief, governmental benefits, funding or other support, except as required by the First Amendment to the United States Constitution, and deleting the prohibition against using revenues from the public treasury directly or indirectly in aid of any church, sect, or religious denomination or in aid of any sectarian institution.

8. **HOMESTEAD PROPERTY TAX EXEMPTION FOR SURVIVING SPOUSE OF MILITARY VETERAN OR FIRST RESPONDER** - Proposing an amendment to the State Constitution to authorize the Legislature to provide by general law ad valorem homestead property tax relief to the surviving spouse of a military veteran who died from service-connected causes while on active duty or to the surviving spouse of a first responder who died in the line of duty. The amendment authorizes the Legislature to totally exempt or partially exempt such surviving spouse’s homestead property from ad valorem taxation. The amendment defines a first responder as a law enforcement officer, a correctional officer, a firefighter, an emergency medical technician, or a paramedic. This amendment shall take effect January 1, 2013.

9. **TANGIBLE PERSONAL PROPERTY TAX EXEMPTION** - Proposing an amendment to the State Constitution to: (1) Provide an exemption from ad valorem taxes levied by counties, municipalities, school districts, and other local governments on tangible personal property if the assessed value of an owner’s tangible personal property is greater than $25,000 but less than $50,000. This new exemption, if approved by the voters, will take effect on January 1, 2013, and apply to the 2013 tax roll and subsequent tax rolls. (2) Authorize a county or municipality for the purpose of its respective levy, and as provided by general law, to provide tangible personal property tax exemptions by ordinance. This is in addition to other statewide tangible personal property tax exemptions provided by the Constitution and this amendment.
10. **ADDITIONAL HOMESTEAD EXEMPTION; LOW-INCOME SENIORS WHO MAINTAIN LONG-TERM RESIDENCY ON PROPERTY; EQUAL TO ASSESSED VALUE.** - Proposing an amendment to the State Constitution to authorize the Legislature, by general law and subject to conditions set forth in the general law, to allow counties and municipalities to grant an additional homestead tax exemption equal to the assessed value of homestead property if the property has a just value less than $250,000 to an owner who has maintained permanent residency on the property for not less than 25 years, who has attained age 65, and who has a low household income as defined by general law.

11. **APPOINTMENT OF STUDENT BODY PRESIDENT TO BOARD OF GOVERNORS OF THE STATE UNIVERSITY SYSTEM.** - Proposing an amendment to the State Constitution to replace the president of the Florida Student Association with the chair of the council of state university student body presidents as the student member of the Board of Governors of the State University System and to require that the Board of Governors organize such council of state university student body presidents.
THREE CHOICES FOR VOTING

Voting has never been more convenient than it is today. Voters have a choice in how and when they wish to cast their ballot:

**VOTE BY MAIL** (Absentee ballot)
- Absentee voting is a service offered by the Supervisor of Elections for registered voters who wish to vote in the comfort of their home.
- Any registered voter may vote by absentee ballot.
- Absentee ballots may be requested by telephone, on-line, in writing or in person at the Elections Office.
- Voted absentee ballots may be turned in at early voting sites, but cannot be turned in at the polls.
- All voted absentee ballots MUST be returned to the Supervisor of Elections Office by 7 PM on Election Day in order to be counted.

**EARLY VOTING**
- For the convenience of voters, there are 6 early voting locations in St. Johns County.
- Voters may go to ANY Early Voting location in St. Johns County.
- Early voting locations will be open Saturday – Saturday in the 10 days prior to each election.
- Voting will now also occur on Sunday between the beginning and ending Saturdays.
- For the General Election all locations will be open 7AM to 7 PM each day of early voting.

**EARLY VOTING WILL END SATURDAY PRIOR TO EACH ELECTION**

**ELECTION DAY**
- Polls are open 7 AM – 7 PM.
- On Election Day, voters must vote in the precinct of their legal residence.
- Polling locations are listed on each voter’s information card.
- A precinct locator is available on our website.
VOTING TRENDS

Trends over the past 10 years show fewer people going to the polls on Election Day due to the increased convenience and popularity of early and absentee voting. Newer technology and better services along with improved voting legislation has revolutionized the way elections are being conducted. By working more efficiently and identifying cost effective procedures, the cost of conducting an election in St. Johns County has actually been reduced.

In comparison, prior to Election Day:
- During the 2010 General Election, 48% of the voters who cast ballots in the election did so either by absentee ballot or by voting early
- During the 2008 General Election, 66% of the voters who cast ballots in the election did so either by absentee ballot or by voting early

The following charts reflect the voting trends of St. Johns County voters between 2002 and 2010.
EARLY VOTING

Recently adopted CS/HB1355, changed the time frame in which early voting can be conducted.

Beginning with the 2012 elections, early voting will be conducted:
- Beginning on the 10th day prior to an election  (2nd Saturday prior to an election)
- Ending on the 3rd day prior to an election   (Saturday prior to an election)
- There will be 8 days of early voting: Saturday through Saturday, including Sunday
- Hours can now vary between no less than 6 and no more than 12 hours daily

Since St. Johns County voters have taken advantage of the convenience early voting offers, we will continue to provide maximum opportunities for voters to cast their ballots early.

The same six (6) Early Voting sites have been used since 2006, and continue to be well utilized by St. Johns County voters. These sites are geographically located to provide all voters in the county an equal opportunity to cast their ballot, and voters have become accustomed to voting at these locations. Locations allowed to be used for early voting are stipulated in Florida Statutes.

Early voting sites for the November 6, 2012, General Election will be:
- Supervisor of Elections Main Office – 4455 Avenue A, Suite 101 – St. Augustine, FL
- St. Johns County Service Center (Jullington Creek Annex) – 725 Flora Branch Blvd. – St. Johns, FL
- Ponte Vedra Library – 101 Library Blvd. – Ponte Vedra Beach, FL
- Southeast Branch Library – 6670 US 1 South – St. Augustine, FL
- St. Augustine Beach Town Hall – 2200 A1A South – St. Augustine, FL
- Hastings Town Hall – 6195 South Main Street – Hastings, FL
VOTE BY MAIL

Voting by absentee ballot in the comfort of a person’s home has become the most convenient way for voters to cast a ballot. Due to the convenience it affords voters, requests for absentee ballots continue to steadily increase.

New cost effective changes were implemented in 2010 regarding the printing and mailing of absentee ballots. Advanced Ballot Solutions was contracted to handle the printing, inserting and mailing of absentee ballots for St. Johns County by using their Integra-Vote Mailing Service. The outcome was a complete success. We were very satisfied with the overall performance of ABS in the 2010 election cycle and the 2012 Presidential Preference Primary and will continue using their services during the 2012 elections.

Some benefits from Using Advanced Ballot Solutions’ Mailing Services include:

**Better Accuracy & Quality Control**
- These benefits are possible due to ABS’ automated, high integrity mail processing technology. Its proprietary Integra-Vote Mail Ballot Processor automates the assembly and addressing of absentee packets with complete accuracy.
- The process is completely transparent, allowing us to monitor the status of the ballots during the entire process.
- The system has double and triple checks on their process for quality control.

**Ability to track ballots by using ABS BallotTracker System**
- Intelligent Mail Barcode allows for the tracking of absentee ballots during delivery.
- Absentee ballots are not traceable when using regular mail.
- The BallotTracker allows us to know when the ballots were dropped in the mail and where they are in the post office so we can respond with certainty when a voter calls asking about their ballot.

**Saved time and Money**
- Eliminated regular staff time to print, insert mailing envelopes, issue ballots, stamp and mail the absentee ballots plus the additional part time staff hired to assist with the process.
- Absentee ballots and all corresponding envelopes are only printed and mailed upon request thereby eliminating waste.
- Postage savings – bulk mail permit and bar coding saved up to 10 cents per ballot in postage, resulting in a cost reduction of several thousands of dollars over an election cycle.
- Reduction in storage costs (unused ballots must be stored until permission from the state allows for destruction).
- Eliminated recycle fees to dispose of unused ballot stock.
- Reduction of the cost of absentee ballot mailing envelopes and corresponding secrecy envelopes with instructions printed for each election.
VOTING AT THE POLLS ON ELECTION DAY

Many voters still prefer to vote in the traditional way and cast their ballot at their neighborhood polling place on Election Day.

Polls are open 7 AM – 7 PM.

When voting on Election Day, voters must
- Vote in the precinct of their legal residence
- Take current photo and signature ID

Address changes may be made at the polls on Election Day by voters who have moved within St. Johns County by completing a Florida Voter Registration Application. Once the application has been completed, the voter is permitted to vote a regular ballot.

Voters who change their residence from another county within Florida, may not change his or her legal residence at the polling place and may not vote a regular ballot; however, the elector is entitled to vote a provisional ballot. Military and overseas voters are exempt from this requirement.

Prior to voting, voters should:
- Verify their address is correct
- Know where their polling place is located
- Vote in the precinct of their legal residence
- Present photo and signature identification when voting
- Review their sample ballot and be ready to vote upon entering their polling place

All of the above can be done by visiting our website and clicking on the Voter Lookup icon.

Provisional Ballots - At all elections, a voter claiming to be properly registered in the county and eligible to vote at the precinct in the election, but whose eligibility cannot be determined is entitled to vote a provisional ballot.

These include:
- A person whose name is not on the electronic poll book (EViD) and the poll worker is unable to verify the person is registered and eligible to vote
- An absentee voter who does not have their absentee ballot to surrender
- Any voter who does not provide current and valid photo and signature ID
- Any voter whose ID signature and signature on their voter record do not match, and the voter refuses to sign an affidavit
- An indication on the electronic poll book (EViD) that the voter’s information is not yet verified through FVRS
- Any voter who is challenged unless an address update by voter corrects the issue
- Voter is registered but is not eligible to make an address change at the polls
- If polling hours are extended for any reason, any voter who was not in line at 7 PM must vote a provisional ballot
VOTING EQUIPMENT

DS200
The ES&S DS200 precinct-based optical scan ballot tabulators are the basis of our tabulation system, and are used at all early voting sites and all polling locations on Election Day.

Voters mark their paper ballot by filling in the oval to the left of their choices and then insert their ballot into the DS200, where it is tabulated immediately.

If a voter marks their ballot incorrectly, the DS200 will not tabulate the ballot, but will display the error on the screen, allowing the voter the option of casting their ballot or returning it to the voter for review or correction.

If the voter marks their ballot incorrectly and wants to change it, they have the opportunity to spoil their ballot by surrendering it to the poll worker. The poll worker will then issue a second ballot to the voter. After the new ballot is voted, it will then be reinserted into the DS200 by the voter for tabulation.

The DS200s use the latest in digital scanning technology state-of-the-art; precise ballot sensors scan both sides of a ballot, simultaneously. A resulting ballot image can be stored on a variety of memory devices and reviewed, as needed, on a standard PC. The DS200 is designed with flexibility to support a wide range of ballot configurations and designs. It allows for more efficient accumulation of election results.

Some key features of the DS200 include:
- Unique User-Friendly Design
- Touch Screen Display
- Integrated Thermal Printer
- Paper-Based and DRE Vote Accumulation
- Power Management

The DS200 ballot box provides security features, including:
- Keyed locks that ensure only authorized election personnel can access ballots
- Protective lid to shield from tampering or harm
- Security anchor that tethers the ballot box in place
- Locking wheels
- Secured with tamper-evident seals
ADA Voting Equipment
Federal and state requirements that meet ADA guidelines for persons with disabilities require use of a blended voting system. St. Johns County provides touch screen voting to aid persons with disabilities. Touch screen voting allows blind and visually impaired voters to vote privately. Persons who are visually impaired may access the system's audio feature. A touch screen voting tabulator is available at each of the early voting sites and polling locations.

The State law regarding the use of ADA iVotronic touch screen tabulators for voters with disabilities has been extended until 2016 by the State Legislature. We will continue to utilize our existing ADA iVotronics through the 2014 election cycle. New ADA equipment is currently under development by our vendors. Our office is submitting a Capital Improvement Request for FY’15 in order to purchase the new ADA equipment for the voters of St. Johns County for use prior to January 1, 2016.

Absentee Ballots
The high speed absentee ballot reader completes the suite of tabulation equipment. We have been using ES&'s M-650 for absentee ballot processing; however, even at the time of purchase, the M-650 technology was out of date, but was the only reader available. The M-650 must be replaced with ES&'s new digital scanner, the DS850 once it is certified by the state. Our office must purchase two of the scanners and this will cost $210,000. This cost will be included in the Capital Improvement Request for FY’15. Upon certification by the Division of Elections for use in Florida, we will proceed with the purchase of the DS850 for use in the 2016 elections.

- Simple and Easy to Use with Straight-Forward Messaging
- Advanced Digital Technology to Ensure Accuracy and Security
- Built to Comply with 2005 VVSG Standards
- Scans Folded Ballots with Ease for More Efficient Mailed Ballot Processing
- Fastest Throughput Speed Available Saving Time and Money

Ballot on Demand Printers
The purchase of ballot on demand printers has been one of the most cost effective purchases made by the Supervisor of Elections Office. The systems ease of use; flexibility and durability make it an effective solution for managing absentee and early voting ballots. The system has proven to be an innovative solution that provides an efficient, accurate and transparent method for all of our ballot needs. The use of BOD printers has eliminated:

- Rushing to create and submit ballot orders
- Using office space for storing early voting and absentee ballots
- Manually searching and picking absentee and early voting ballots
- Being concerned about the accuracy of ballot picking
- Worrying about running out of ballots
- Paying to recycle all of the unused ballots following each election
Key values include:
- Proprietary design features to ensure accurate ballot printing and tabulation
- Saves time, money and management resources
- Handles all ballot needs: test, absentee, early voting, duplicates, and provisional ballots
- Easily transportable for early voting use
- Integrated audit capability for full reporting and transparency of ballot usage

The ballot on demand printers are used for:
- In-house printing of test ballots to confirm each election definition prior to ordering Election Day precinct ballots
- Printing all ballots for early voting (ballots are printed as needed)
- Printing over the counter absentee ballots as needed
- Printing ballots for duplication as needed by the County Canvassing Board
- Eliminating a large stock supply of ballots kept on hand for the early voting sites
- Eliminating the cost of storing and later disposing of large quantities of unused ballots
- Affording the opportunity to print ballots on Election Day should voter turnout at the polls be greater than anticipated
- Reducing the overall number of ballots ordered for each election

Electronic Voter Identification System
As elections officials we must ensure that all elections are conducted transparently, efficiently and administered fairly. Voters expect and deserve no less. It is very important that voters have confidence in the voting process.

EVIdS have changed the way that we manage and deliver successful elections by streamlining the voter check-in process at voting sites.

During early voting and election-day operations, each EViD station communicates securely with elections headquarters to maintain up-to-the minute accuracy on its voter file.

The EViD system helps ensure that every election is run efficiently and administered fairly:
- Voters who are eligible to vote in the election are allowed to vote promptly
• Voters receive the correct ballot on which they are eligible to vote
• Poll workers can easily change a voter’s name or address on the voter registration system
• At the end of the voting day the number of voters signed in is easily reconciled to the number of votes on the tabulation equipment

Additional features of the EViDs include:
• Fewer poll workers are needed to manage the voters at each voting location
• As voters sign in on electronic signature pads, voter check-ins are transmitted to Supervisors’ offices
• During early voting, EViDs connect to ballot-on-demand printers to quickly produce the correct ballot for each voter
• Check-in data collected at EViD stations is shared throughout the county system to prevent duplicate voting
• For voters who attempt to check in at the wrong precinct, EViD prints instructions to their correct precinct
• Eliminates the need for bulky paper registers at the polls on election day – quicker check-in
• Voting history posts automatically. As post-election work continues, voting history totals from EViDs are reconciled with precinct totals to ensure all voters receive an accurate update to their voting history
• Real-time Get Out the Vote reports can be offered to candidates, political parties & media
• A graphical monitoring feature at the main office allows elections officials to oversee the status of each EViD station and monitor voting patterns at each voting site
• Reconciliation of votes is quicker. At the end of the day, a total of voters checked-in at every voting location is printed by each EViD station. These totals can then be compared to the number of votes on the tabulation equipment.
PRECINCTS / POLLING PLACES

Redistricting

Upon completion and approval of new congressional, senate, house, county commission and school board district lines, our office began the process of establishing new precinct lines. A GIS system was purchased to assist Elections staff with this process. This system provides extensive features for accessing census data and election information through interactive maps. It also provides a powerful geocoding utility that actually puts the electors on the maps to better visualize where we need precincts and polling locations. This system will greatly benefit our office during this process and on a day-to-day basis.

As a result of the 2012 redistricting process, St. Johns County’s new districts are as follows:

- Congressional District 6
- Florida Senate District 6
- Florida House Districts 17 & 24
- New County Commission District boundaries
- New School Board District boundaries

The main goal during the process of drawing new precinct lines was to keep as many voters voting in the same location as possible. Voting trends were also analyzed which show the large shift to absentee and early voting as opposed to voting at the polls on Election Day. Under the new precinct plan St. Johns County now has 46 precincts which utilize 40 polling locations. Twelve precincts are now co-located meaning they share the same polling place. Co-locating precincts allows our office to save money by reducing the following expenses:

- Poll Worker salaries
- Transportation of voting equipment
- Communication charges
- Staffing costs to stage and unpack voting equipment before and after each election

A long-term cost savings to co-locating precincts will occur when our office is required to buy new ADA voting equipment by 2016. It is estimated that each ADA unit will cost $3,700. One ADA unit is required at each polling place and early voting site. By co-locating precincts, we will need to purchase less equipment. Prior to the purchase of the new ADA equipment, our office plans an additional precinct consolidation in 2014.

On May 29, 2012, a special meeting of the Board of County Commissioners was held and the Supervisor of Elections presented the new precinct plan to the Board of County Commissioners. The new precinct lines were unanimously approved. In late June, all registered voters will receive new voter information cards advising them of their new districts, precinct and polling place.

The new districts and precincts will be in place and first utilized in the August 14th Primary Election.

A list of the new precincts to be used during the 2012 fall elections is on the following page.
<table>
<thead>
<tr>
<th>Precinct</th>
<th>Polling Place</th>
<th>Location Address</th>
<th>City, State, Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Julington Creek Annex</td>
<td>725 Flora Branch Blvd.</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>102</td>
<td>Fruit Cove Middle School</td>
<td>3180 Race Track Rd.</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>103</td>
<td>San Juan Del Rio Catholic Church</td>
<td>1718 State Road 13 N</td>
<td>St. Johns, FL 32259</td>
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<tr>
<td>104</td>
<td>Bartram Trail Library</td>
<td>60 Davis Pond Blvd.</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>105</td>
<td>Creekside Christian Church</td>
<td>92 Lifespring Way</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>106</td>
<td>Switzerland Community Church</td>
<td>2179 State Road 13 N</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>107</td>
<td>Celebration Lutheran Church</td>
<td>810 Roberts Rd.</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>108</td>
<td>Faith Community Church</td>
<td>3450 County Road 210 West</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>109</td>
<td>Bartram Trail High School</td>
<td>7399 Longleaf Pine Parkway</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>110</td>
<td>Life Point Church</td>
<td>7730 County Road 13 N</td>
<td>St. Augustine, FL 32092</td>
</tr>
<tr>
<td>201</td>
<td>Faith Community Church</td>
<td>3450 County Road 210 West</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>202</td>
<td>Creekside Christian Church</td>
<td>92 Lifespring Way</td>
<td>St. Johns, FL 32259</td>
</tr>
<tr>
<td>203</td>
<td>Heritage Landing Amenity Center</td>
<td>370 Heritage Landing Parkway</td>
<td>St. Augustine, FL 32092</td>
</tr>
<tr>
<td>204</td>
<td>Life Point Church</td>
<td>7730 County Road 13 N</td>
<td>St. Augustine, FL 32092</td>
</tr>
<tr>
<td>205</td>
<td>Agricultural Center</td>
<td>3125 Agricultural Center Dr.</td>
<td>St. Augustine, FL 32092</td>
</tr>
<tr>
<td>206</td>
<td>San Sebastian Catholic Church</td>
<td>1112 State Road 16</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>207</td>
<td>Solomon Calhoun Community Center</td>
<td>1300 Duval St.</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>208</td>
<td>St. Ambrose Catholic Church</td>
<td>6072 Church Rd.</td>
<td>Elkton, FL 32033</td>
</tr>
<tr>
<td>209</td>
<td>Hastings Town Hall</td>
<td>6195 S. Main St.</td>
<td>Hastings, FL 32145</td>
</tr>
<tr>
<td>301</td>
<td>Solomon Calhoun Community Center</td>
<td>1300 Duval St.</td>
<td>St. Augustine, FL 32084</td>
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<tr>
<td>302</td>
<td>Good News Church</td>
<td>1357 Wildwood Dr.</td>
<td>St. Augustine, FL 32086</td>
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<tr>
<td>303</td>
<td>St. Augustine South Imp. Assn. Bldg.</td>
<td>709 Royal Rd.</td>
<td>St. Augustine, FL 32086</td>
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<tr>
<td>304</td>
<td>Community Bible Church</td>
<td>3150 US 1 South</td>
<td>St. Augustine, FL 32086</td>
</tr>
<tr>
<td>305</td>
<td>Riverview Club</td>
<td>790 Christina Dr.</td>
<td>St. Augustine, FL 32086</td>
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<tr>
<td>306</td>
<td>Coquina Crossing Community Center</td>
<td>4536 Coquina Crossing Dr.</td>
<td>Elkton, FL 32033</td>
</tr>
<tr>
<td>307</td>
<td>Southeast Branch Library</td>
<td>6670 US 1 South</td>
<td>St. Augustine, FL 32086</td>
</tr>
<tr>
<td>308</td>
<td>Anastasia Baptist Church</td>
<td>1650 A1A South</td>
<td>St. Augustine, FL 32080</td>
</tr>
<tr>
<td>309</td>
<td>St. Anastasia Catholic Church</td>
<td>5205 A1A South</td>
<td>St. Augustine, FL 32080</td>
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<tr>
<td>401</td>
<td>Ponte Vedra Branch Library</td>
<td>101 Library Blvd.</td>
<td>Ponte Vedra Beach, FL 32082</td>
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<tr>
<td>402</td>
<td>Our Lady Star of the Sea Church</td>
<td>545 A1A North</td>
<td>Ponte Vedra Beach, FL 32082</td>
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<tr>
<td>403</td>
<td>Ponte Vedra Presbyterian Church</td>
<td>4510 Palm Valley Rd.</td>
<td>Ponte Vedra Beach, FL 32082</td>
</tr>
<tr>
<td>404</td>
<td>Christ Episcopal Church</td>
<td>400 San Juan Dr.</td>
<td>Ponte Vedra Beach, FL 32082</td>
</tr>
<tr>
<td>405</td>
<td>Sawmill Lakes Community Center</td>
<td>225 N. Mill View Way</td>
<td>Ponte Vedra Beach, FL 32082</td>
</tr>
<tr>
<td>406</td>
<td>St. Francis in the Field</td>
<td>895 Palm Valley Rd.</td>
<td>Ponte Vedra Beach, FL 32082</td>
</tr>
<tr>
<td>407</td>
<td>Ponte Vedra Community Center</td>
<td>1050 A1A North</td>
<td>Ponte Vedra Beach, FL 32082</td>
</tr>
<tr>
<td>408</td>
<td>The Palencia Club</td>
<td>600 Palencia Club Dr.</td>
<td>St. Augustine, FL 32095</td>
</tr>
<tr>
<td>409</td>
<td>Fullerwood Center</td>
<td>10 Hildreth Dr.</td>
<td>St. Augustine, FL 32084</td>
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<tr>
<td>501</td>
<td>St. Johns Convention Center</td>
<td>500 S. Legacy Trail</td>
<td>St. Augustine, FL 32092</td>
</tr>
<tr>
<td>502</td>
<td>San Sebastian Catholic Church</td>
<td>1112 State Road 16</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>503</td>
<td>Fullerwood Center</td>
<td>10 Hildreth Dr.</td>
<td>St. Augustine, FL 32084</td>
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<tr>
<td>504</td>
<td>Serenata Beach Club</td>
<td>3175 S. Ponte Vedra Blvd.</td>
<td>Ponte Vedra Beach, FL 32082</td>
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<tr>
<td>505</td>
<td>Church of Christ</td>
<td>2900 Lewis Speedway</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>506</td>
<td>Prosperity Bank Community Center</td>
<td>798 N Ponce de Leon Blvd.</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>507</td>
<td>Willie Galimore Center</td>
<td>399 Ribelia St.</td>
<td>St. Augustine, FL 32084</td>
</tr>
<tr>
<td>508</td>
<td>Elks Lodge</td>
<td>1420 A1A South</td>
<td>St. Augustine, FL 32080</td>
</tr>
<tr>
<td>509</td>
<td>St. Augustine Beach City Hall</td>
<td>2200 A1A South</td>
<td>St. Augustine, FL 32080</td>
</tr>
</tbody>
</table>
POLL WORKERS

Poll workers are temporary employees of the Supervisor of Elections hired to work at voting locations during Early Voting and on Election Day.

Based on skills and experience, poll workers are assigned to one of the following positions:

**Clerks** manage the precinct and are familiar with all the tasks required to process voters and results. The Clerk is ultimately responsible for the performance of the precinct and/or Early Voting site.

**Inspectors** perform a variety of jobs ranging from setting up the polling room to processing and issuing ballots to the voters.

**Equipment Inspectors** set up, maintain and monitor voting equipment, process voters, and assists voters on the voting equipment as needed.

**Poll Deputies** monitor the “no solicitation zone” for voters and maintain order at all voting locations. They are deputized by the St. Johns County Sheriff.

**Training Classes**
Florida Statutes require all poll workers to attend mandatory training sessions for each election cycle. Prior to the election, workers are notified of class times. Poll worker salaries include compensation for their time spent in training.

Training per election:
- Deputies 2-3 hours
- Inspectors 3-4 hours
- Equipment inspectors 4-5 hours
- Clerks & Asst. Clerks 4-5 hours
- Early Voting workers 4-5 hours
- A 1 hour class on sensitivity and conflict resolution is mandatory and included during each election cycle.
Poll Worker Newsletters
Over the years, we have built a good base of competent, dependable, dedicated poll workers who value their positions as a service to their community and St. Johns County. Recently, in an attempt to keep in touch with our workers during non-election season, a poll worker newsletter was developed. By emailing and posting the newsletters to our website, we maintain communication with our poll workers on a regular basis at minimal cost. Workers who do not have email or access to a computer are mailed the newsletter. This has become a great tool to keep our workers updated on the changes in the law, upcoming election dates, class schedules, and other pertinent information. Poll worker newsletters can be accessed by anyone who visits our website at: www.votesjc.com.
ST JOHNS COUNTY CANVASSING BOARD

The Canvassing Board is comprised of:
1. County Judge, who serves as Chairman
2. Supervisor of Elections
3. Chairman of the Board of County Commissioners, a County Commissioner without opposition in the election who is not actively involved in a campaign, or a substitute

According to Florida Statutes, the Canvassing Board is charged with the following:
- Meet in a building fully accessible to the public
- Attending a public test of the voting equipment
- Certify the voting equipment counts properly and is satisfactory for use during the election
- Review absentee ballots for statutory compliance and reject absentee ballots when they do not comply with the law
- Oversee election night activities and review precinct results
- Accept or reject provisional ballots
- Order a local recount in case of a close election as mandated by statute
- Certify the unofficial election results
- Certify the official election results
- File conduct of election report
- Certify that all votes cast in the election have been reconciled and accounted for
- Conduct post-election voting system audit

The Canvassing Board employs additional clerical help to assist with the work of the Board as necessary. Volunteers are also solicited to assist the Canvassing Board as needed. Our office expects to canvass 30,000 absentee ballots during the General Election session.

Beginning 15 days prior to the General Election, the Canvassing Board may begin publicly processing absentee ballots.

Once the polls close at 7 p.m. on Election Day and all ballots have been accounted for at each precinct, the results are then brought by the Clerk and another election board member directly to the main office.

Following the close of the polls at 7 p.m., election results are released to the public as soon as they become available:
- Absentee ballots
- Early voting results
- Precinct results
- Provisional ballot results
POST ELECTION VOTING SYSTEMS AUDIT

Audit requirements are to be conducted by the Canvassing Board and Supervisor of Elections staff members following each election in accordance with s. 101.591, F.S.

- Immediately following the certification of each election, the CB shall conduct a manual audit of the voting system used in randomly selected precincts

- Selection of precincts shall be made during a publicly noticed CB meeting.
  - Number of selected precincts shall be at least 1% but no more than 2% of the precincts chosen at random
  - If 1% of the precincts is less than one entire precinct, the audit shall be conducted using at least one precinct chosen at random by the CB

- Audit shall consist of a public manual tally of the votes cast in:
  - One randomly selected race that appears on the ballot
  - In at least 1 percent but no more than 2 percent of the precincts chosen at random by the CB. If 1% of the precincts is less than one entire precinct, the audit shall be conducted using at least one precinct chosen at random
  - Tally sheet shall include ballots for
    - Election day
    - Absentee
    - Early voting
    - Provisional
    - Overseas

- Notice of the audit shall be posted on the SOEs website & four conspicuous places in the county to include date, time and place

- The audit must be completed and the results made public no later than 11:59 p.m. on the 7th day following certification of the election

- Within 15 days after completion of the audit, the CB shall provide a report with the results of the audit to Department of State in a format prescribed by DOS. The report shall contain, but is not limited to:
  - Overall accuracy of the audit
  - A description of any problems or discrepancies encountered
  - The likely cause of such problems or discrepancies
  - Recommended corrective action with respect to avoiding or mitigating such circumstances in future elections

Canvassing Boards are exempt from the provisions of a Post-Election Audit if a recount is required.
Vicky Oakes
St. Johns County • Supervisor of Elections
(904) 823-2238 • (877) 475-2468
www.votesjc.com

VOTER INFORMATION

ARE YOU REGISTERED TO VOTE?
IS YOUR VOTER INFORMATION CORRECT?
WHERE DO I VOTE?

CHECK YOUR VOTER STATUS
VOTER LOOKUP

ELECTION DATES FOR 2012

PRIMARY ELECTION
AUGUST 14, 2012
For new registrations and party changes
REGISTRATION CLOSES
JULY 16, 2012

GENERAL ELECTION
NOVEMBER 6, 2012
REGISTRATION CLOSES
OCTOBER 9, 2012