2014 – 2015
Budget Information

Vicky Oakes
St. Johns County Supervisor of Elections
May 30, 2014

Board of County Commissioners
St. Johns County
500 San Sebastian View
St. Augustine, FL 32084

Dear Commissioners:

In order to fulfill the duties and responsibilities for the efficient operation of the office of the Supervisor of Elections, and pursuant to section 129.03(2), Florida Statutes, I respectfully submit the proposed budget of expenditures for the 2014-2015 fiscal year.

Justifications for all required expenditures for the operation of the office and for conducting the 2014 General Election are included.

I look forward to meeting with you to review our budget requirements. Please feel free to contact me if you have any questions.

Sincerely,

Vicky C. Oakes
Supervisor of Elections

VO/ew
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<table>
<thead>
<tr>
<th>Item Code</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0029-51100</td>
<td>Salaries, Fixed – Set by State Law</td>
<td>$114,075</td>
</tr>
<tr>
<td>0029-51200</td>
<td>Regular Salaries</td>
<td>$506,165</td>
</tr>
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<td>0029-51400</td>
<td>Overtime Employees</td>
<td>$5,000</td>
</tr>
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<td>0029-52100</td>
<td>FICA/Medicare Taxes – FICA 6.2%, Medicare 1.45%</td>
<td>$47,831</td>
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<tr>
<td>0029-52200</td>
<td>Retirement Contributions – Elected Official 43.27%; Senior Mgmt. 21.17%; Regular Class and Investment Plan 7.4%</td>
<td>$111,722</td>
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<tr>
<td>0029-52202</td>
<td>OPEB Contributions – 9 employees at $1,032 per year</td>
<td>$9,288</td>
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<tr>
<td>0029-52300</td>
<td>Life &amp; Health Insurance - 9 employees</td>
<td>$92,592</td>
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<td>0029-52400</td>
<td>Workmen’s Compensation – Percentage of salaries set by law</td>
<td>$528</td>
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<tr>
<td>0029-53120</td>
<td>Contractual Services – HR Consulting</td>
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<tr>
<td>0029-54000</td>
<td>Travel &amp; Per Diem – Attendance at Division of Elections workshops, FSASE yearly conference, FCEP classes, Election Center classes, various User group meetings and other election related programs; mileage Reimbursement for employees on county business</td>
<td>$10,000</td>
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<tr>
<td>0029-54100</td>
<td>Communications – Telephone and computer lines; office cell phones</td>
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<td>0029-54400</td>
<td>Lease/Rental of Equipment – Postage meter lease, computer leases, Printer/scanner/fax/copier multifunction device leases</td>
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<tr>
<td>0029-54500</td>
<td>Insurance – General liability on office and all equipment; vehicle Coverage on 1999 Chevrolet van and 2012 Ford Explorer</td>
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<tr>
<td>0029-54601</td>
<td>Equipment Maintenance – Maintenance on folder machine, mail Opener and Printer/scanner/fax/copier multifunction devices</td>
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<td>0029-54602</td>
<td>Vehicle Maintenance – Annual cost for maintenance of office van</td>
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<tr>
<td>0029-54617</td>
<td>Software Fees – VR Systems license fees, MOVE Act fees, Microsoft Support services, Microsoft license fees, backup software Maintenance fees, SOE Software website annual fees, misc. software</td>
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<tr>
<td>0029-54900</td>
<td>Advertising – Legal advertising for removal of registered voters per Section 98.201, Florida Statutes</td>
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<td>0029-55100</td>
<td>Office Supplies – All paper supplies (stationary, envelopes, copy and Printer paper, labels), Voter Information Cards, educational and Informational materials; postage for all list maintenance, daily voter Card mailings, certified mail and routine correspondence</td>
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<td>0029-55201</td>
<td>Gas, Oil &amp; Lubricant – For office vehicles</td>
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<tr>
<td>0029-55405</td>
<td>Dues &amp; Memberships – FSASE (2% of SOE Salary) and Election Center</td>
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Department 0029 - SOE Budget Expenditure

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<tr>
<th>Item</th>
<th>Description</th>
<th>Actual Expenditures FY 2013</th>
<th>Adopted Budget FY 2014</th>
<th>Estimated Expenditures FY 2014</th>
<th>Department Requested FY 2015</th>
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<td>Workmen's Compensation</td>
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<td>54617</td>
<td>Software Fees</td>
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<td>55100</td>
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<td>Gas, Oil and Lubricants</td>
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<td>Dues and Memberships</td>
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<td></td>
<td><strong>Total</strong></td>
<td><strong>$1,089,600</strong></td>
<td><strong>$1,150,336</strong></td>
<td><strong>$1,150,336</strong></td>
<td><strong>$1,072,893</strong></td>
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Departmental Summary:

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual Expenditures FY 2013</th>
<th>Adopted Budget FY 2014</th>
<th>Estimated Expenditures FY 2014</th>
<th>Department Requested FY 2015</th>
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<tbody>
<tr>
<td>Personnel Services</td>
<td>$881,286</td>
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<td>$952,223</td>
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<td>Operating Expenses</td>
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<td>Capital Improvements</td>
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<td>$25,220</td>
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<tr>
<td>Other</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,089,600</strong></td>
<td><strong>$1,150,336</strong></td>
<td><strong>$1,150,336</strong></td>
<td><strong>$1,072,893</strong></td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Amount</td>
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<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>0030-51300</td>
<td>Other Salaries – Part-time Elections staff including Voting Techs, Front</td>
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<td></td>
<td>Office Staff, Poll Worker Assistant and Absentee Staff</td>
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<tr>
<td>0030-51301</td>
<td>Poll Worker Salaries – Election Day and Early Voting poll workers For one</td>
<td>$121,075</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>election</td>
<td></td>
<td></td>
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<tr>
<td>0030-51400</td>
<td>Overtime Employees</td>
<td>$4,315</td>
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<tr>
<td>0030-52100</td>
<td>FICA/Medicare Taxes – FICA 6.2%, Medicare 1.45%</td>
<td>$9,665</td>
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<td></td>
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<tr>
<td>0030-52400</td>
<td>Workmen’s Compensation – Percentage of salaries set by law</td>
<td>$135</td>
<td></td>
<td></td>
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<tr>
<td>0030-53120</td>
<td>Contractual Services – Phone Bank and IT Staff (staffing agency)</td>
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<tr>
<td>0030-54000</td>
<td>Travel &amp; Per Diem – Mileage for Voting Technicians</td>
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<tr>
<td>0030-54100</td>
<td>Communications – Cell phones for poll workers at polls, Voting Technicians</td>
<td>$5,000</td>
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<tr>
<td></td>
<td>and air cards for countywide EViD communication</td>
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</tr>
<tr>
<td>0030-54113</td>
<td>Transportation Charges – Delivery of voting equipment and election Supplies</td>
<td>$10,000</td>
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<tr>
<td></td>
<td>to all polling locations and early voting sites</td>
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<td></td>
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<tr>
<td>0030-54400</td>
<td>Lease/Rental of Equipment – Rental of additional M650 absentee Ballot</td>
<td>$9,335</td>
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<tr>
<td></td>
<td>tabulator and laptops for use with Express Votes</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>0030-54401</td>
<td>Lease/Rental of Building – Rental charges for polling places</td>
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<tr>
<td>0030-54500</td>
<td>Insurance – General liability on voting booths, DS200 tabulators, BOD</td>
<td>$45,552</td>
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<td></td>
<td>printers, EViD’s, ADA IVotronics and M650 absentee ballot reader</td>
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<tr>
<td>0030-54601</td>
<td>Equipment Maintenance – Annual hardware maintenance on EViD’s, DS200’s, ADA</td>
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<tr>
<td></td>
<td>IVotronics and M650 absentee ballot reader</td>
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<td>0030-54617</td>
<td>Software Fees – EViD Electronic Voter Identification System License Fee,</td>
<td>$71,800</td>
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<td></td>
<td>EViD Stations software fees, Election Systems and Software Unity software</td>
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<tr>
<td></td>
<td>fee, Ballot on Demand printer software fee</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>0030-54900</td>
<td>Advertising – Legal and informational advertising required by Florida</td>
<td>$20,000</td>
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</tr>
<tr>
<td></td>
<td>Statutes (notice of elections, book closing ads, polling locations, Public</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>notice of voting assistance), Voting Information (Early Voting Dates, times</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>and locations)</td>
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<td></td>
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<tr>
<td>0030-55213</td>
<td>Election Supplies – Ballots (test, provisional, sample, absentee, early</td>
<td>$155,000</td>
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<tr>
<td></td>
<td>Voting, overseas, state write-in, precinct), precinct supplies, postage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>For absentee and sample ballots, and all supplies necessary to conduct one</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>election</td>
<td></td>
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<tr>
<td>0030-55304</td>
<td>Federal Grant Expenditure – Federal grant funds received and carried</td>
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<td></td>
<td>Forward into FY’15 (Voting Systems Assistance Grant)</td>
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<tr>
<td>0030-55402</td>
<td>Equipment – ADA Voting System and DS850 High Speed Absentee Scanner (see</td>
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<td></td>
<td>section titled New Voting System – Capital Budget Request for FY’15 for</td>
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<tr>
<td></td>
<td>detailed information)</td>
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### Department 0030 - Elections Budget Expenditure

<table>
<thead>
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<th>Item</th>
<th>Description</th>
<th>Actual Expenditures</th>
<th>Adopted Budget</th>
<th>Estimated Expenditures</th>
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<tbody>
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<td>51300</td>
<td>Other Salaries</td>
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<td>56400</td>
<td>Equipment</td>
<td>$27,896</td>
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<td>$0</td>
<td>$408,517</td>
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**Total**  
$651,039 | $481,106 | $470,122 | $962,993

Minus Federal Grants:  
$57,687 | $10,984 | $0 | $10,998

Total Budget without Grants:  
$593,352 | $470,122 | $470,122 | $951,995

Total Budget without Capital Improvements:  
$593,352 | $470,122 | $470,122 | $543,478

**Departmental Summary:**  

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<tr>
<th>Category</th>
<th>FY 2013</th>
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<th>FY 2014</th>
<th>FY 2015</th>
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<td>$481,106</td>
<td>$470,122</td>
<td>$962,993</td>
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</table>

*PROJECT 1073 - $10,997.14 - Voting Systems Assistance Grant; will be spent in FY'15*
Supervisor of Elections Budget Overview

We constantly endeavor to streamline our operations in an effort to be budget conscience. It’s important to note that the elections budget for this next year is slightly higher because of the 2014 General Election that will be held in November. This necessitated additional money to support 2 full weeks of early voting, additional poll workers, along with temporary office support staff.

<table>
<thead>
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<th>Account</th>
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<th>2015 Budget</th>
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<tr>
<td>Total with CI</td>
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<td>$2,024,888</td>
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Grant Funding

As a cost savings measure, the Supervisor of Elections Office applies for and utilizes state and federal grant funds to offset direct costs to the County whenever possible. Currently, we have only one active grant and the opportunity to apply for a second grant later this year:

*Voting Systems Assistance Grant (2005) Project 1073*

Grant money was received in 2005 in order to assist with purchasing disability accessible voting systems in order to comply with the requirements of the Help America Vote Act (HAVA). The grant money has been spent but interest on those funds remains. In 2000, the Division of Elections stated that interest on this grant should have been computed. As a result, the grant was reconstructed and interest was figured. As of March 31, 2014, $10,997.14 in interest has accrued. This money will be used in FY’15 towards the purchase of disability accessible voting system equipment. All of the interest, plus what is accrued between now and September 30, 2014, will be carried forward into fiscal year 2014.

*Sample Ballot Grant (2015)*

We will have the opportunity in July to apply for a sample ballot grant for the General Election. According to the information obtained from the Division of Elections, our office expects to receive a new grant this year. The grant funds will be available from the Help America Vote Act (HAVA) and are to be used for federal election activities. If our application is approved, the funds will be used to offset the cost of printing and mailing sample ballots for the November 4th General Election. We expect to receive $ 38,422.14 in HAVA Federal Funds and we must match the funds at 15% which is $5,763.32.
Duties of the Supervisor of Elections

The Supervisor of Elections is the official designated by Florida Law to administer voter registration and elections in St. Johns County.

The primary duties of the Supervisor include:

**Voter Registration**
- Register eligible voters and issue voter information cards
- Maintain accurate voter registration rolls by removing voters who have moved out of Florida, are deceased, or for any other reason are no longer eligible to vote in Florida
- Make updates to voter registration records when a request is received (name, address, party affiliation)
- Maintain and provide registration statistics and demographics

**Voter Education**
- Provide voter outreach education and information
- Publish election and voter information in local media

**Candidates and Petitions**
- Qualify candidates for county, municipal and special district offices
- Receive candidate campaign finance reports for all candidates and make them available to the public
- Receive financial disclosure forms from certain elected or appointed county officials
- Verify petition signatures for initiative petitions and candidate qualifying petitions

**Elections**
- Conduct federal, state, county, municipal, special district and community development district elections in St. Johns County
- Maintain and test voting equipment
- Acquire and equip polling places
- Maintain precinct information, such as streets, districts and number of voters
- Maintain and provide election results and voting history
- Hire and train poll workers
- Send notice of election to overseas and military voters prior to each election cycle
- Provide election dates and voting information according to Election Laws
- Accept absentee ballot requests. Send, receive and verify absentee ballots
Voter Registration Services

The Supervisor of Elections Office operates at one facility located at 4455 Avenue A, Suite 101 in St. Augustine. Under current law, voter registration services are also provided for in a number of locations throughout St. Johns County.

Section 97, Florida Statutes designates a number of locations as voter registration agencies where voters may register to vote or make changes to their voter record as needed in person.

These locations include:

- St. Johns County Tax Collectors Offices, which issue drivers licenses at Ponte Vedra, Julington Creek, Hastings, St. Augustine, and DuPont Center
- St. Johns County Public Libraries in St. Augustine, St. Augustine Beach, Bartram Trail, Ponte Vedra, Hastings, and the Southeast Branch Library as well as a bookmobile which travels around the county on a daily basis
- Offices that provide public assistance or serve persons with disabilities include the following:
  - Department of Health
  - Department of Social Services
  - WIC Programs
  - Medicaid
  - Department of Children and Family Services
- Armed forces recruiting offices consisting of four offices within St. Johns County

Supervisor of Elections Office Web Site

Many of the services offered by the Supervisor of Elections Office are also available on our website, 24 hours a day, 7 days a week. Making services available on our website is a very cost effective way to provide information to the general public.

www.votesjc.com

In 2012, a new website was developed and released which greatly expanded the information available to the general public. New features are continually being developed and added to our website in order to better assist the public and to provide useful information. The latest addition is the “My Voter Page” that allows voters one-stop access to a number of useful tools.

By utilizing QR codes on voter education materials we are able to increase the exposure of our services and stay in touch with voters who use mobile technology. This technology is also used to better serve the voters of St. Johns County and reduce a portion of our advertising costs.

Facebook is also used to distribute registration, election and voting information and along with advertising, alert citizens of voter registration drives and events around the county.
A few of the services available on our website include:

- Registration deadlines
- Request an absentee ballot
- Election dates
- Sample ballots
- Voter education event calendar
- Election Results
- Precinct and district maps
- Early voting dates, times and locations
- Office hours and location
- Check your voter information using the Voter Look-up
- Check the status of your absentee ballot
- Precinct locator and polling place information
- Candidate listings, profiles and financial reports
- My Voter Page
  - View my voter info
  - E-mail my sample ballot
  - Change my name or party affiliation
  - Respond to address confirmation notice
  - Change my address
  - Public records exemption
  - Cancel Florida voter registration
  - Military and overseas citizens
- Florida Voter Registration Application on-line used to
  - Register to vote
  - Make changes to voter records
  - Update signatures
  - Request a duplicate voter information card

A newly added events calendar lists office activities on the front page of our website. Two events are listed on the front page of our website to show the most current upcoming events. A full calendar is also available by month and lists activities from voter registration events to school elections. Also included are important dates such as registration book closing dates, early voting dates and Canvassing Board activities.
The Florida Voter Registration System (FVRS)

The Florida Voter Registration System (FVRS) serves as the “official” voter registration list for the conduct of all elections for federal, state and local offices in Florida as required by section 98.035, Florida Statutes. FVRS is designed to interface and operate with the 67 county voter registration systems as well as several state and federal agencies. FVRS communicates with each county voter registration system in maintaining a single, uniform, official, centralized, interactive computerized voter registration system.

FVRS also:

- Contains the name and registration information of every legally registered voter in the state
- Provides each legally registered voter in Florida with a unique identifier
- Coordinates with other agency databases including:
  - The Department of Health
  - The Clerk of the Circuit Courts
  - The United States Attorney’s Office
  - The Florida Department of Law Enforcement
  - The Board of Executive Clemency
  - The Department of Corrections
  - The Department of Highway Safety and Motor Vehicles
- Is administered by the Secretary of State who delegates voter registration duties and records maintenance activities to the local Supervisor of Elections. It is each county Supervisor’s responsibility to perform these duties in accordance with state and federal law
- Provides any authorized election official in Florida immediate electronic access to the voter registration information in the FVRS

The St. Johns County Supervisor of Elections Office is an essential part of the Florida Voter Registration System (FVRS). As a local election official, we are responsible for:

- Accepting voter registration applications and updating voter information
- Entering new voter registrations
- Scanning documents into the system
- Acting as the official custodian of voter registration documents at the county level
- Ensuring that list maintenance duties are conducted in accordance with section 98.065 and 98.075, Florida Statutes
- Mailing voter information cards upon request, following an update of a voters’ information or any time changes are made to precincts or polling locations
- Entering and maintaining requests for absentee ballots
- Verifying candidate and constitutional amendment petitions
- Entering voter history following each election
All voter registration information obtained by authorized local election officials in Florida is electronically entered into FVRS on an expedited basis at the time the information is provided. The FVRS database also contains additional items which are shared between all counties and the state.

These items include for each county:
- Residential street addresses
- Voter history records
- Voter registration image records
- Signature images
- Petitions
- Verification records

**List Maintenance**

To comply with section 98.065, Florida Statutes, each Supervisor must conduct a general registration list maintenance program to protect the integrity of the electoral process by ensuring the maintenance of accurate and current voter registration records in the statewide voter registration system. The program must be uniform, nondiscriminatory, and in compliance with the Voting Rights Act of 1965, the National Voter Registration Act of 1993, and the Help America Vote Act of 2002.

List maintenance activities are conducted on a monthly basis from first class mail sent to registered voters which have been returned to the Elections Office as undeliverable mail. List maintenance is also conducted upon information from the Department of Highway Safety and Motor Vehicles on voters who have received a driver’s license in another state and address change information received by the Clerk of Courts on jury notices.

> Also, in the fall of 2013, we reached out to over 32,000 St. Johns County voters that either had changes of address with the United States Post Office, or no activity in their voter record for the last two general election cycles (2012 & 2010). This was the first time our county used the National Change of Address (NCOA) process. The NCOA list maintenance proved to be a great success! In just one month’s time, over 4,000 voters were either moved to other Florida counties or taken off the rolls after confirming they legally reside outside of St. Johns County. Another 4,200 were placed on the inactive voter rolls.

The inactive status results from no response from the voter’s list maintenance notice or when the notice is returned as undeliverable. A voter who is placed on the inactive rolls is still able to vote. However, a voter who turns inactive and does not cast a vote, request an absentee ballot or update information during a period of two general election cycles after being placed on the inactive list will be removed from the voting rolls in Florida.
To reduce cost and allow voters to effortlessly reply to the list maintenance notices, voters can now respond on our website. List maintenance notices contain a postage paid return postcard that the law requires the Supervisor to pay for. The cost of return postage is 42 cents each.

A suggestion submitted by a staff member was to add a statement to the return postcards which says for your convenience, reply on-line on our website. This would encourage a quick, easy reply for voters to reply on-line instead of mailing the card. A simple application was then developed and added on our website which allowed voters to choose the icon on the front page or by using “My Voter Page.”

Did you receive an Address Confirmation Form in the mail?

A final removal does require the voter’s signature on the return postcard; however, to date we have received over 700 responses on this exciting new application. Long term, we expect to see some nice savings from a simple idea submitted from staff. Voters can also use the new online address change form to update address information into and within St. Johns County.

List maintenance activities are stopped no later than 90 days prior to a federal election. The list maintenance process is conducted so that the name of each voter appears on a computerized list. Supervisors will remove only those voters who meet the criteria of s. 98.065 (c), Florida Statutes.

Additional list maintenance activities executed in accordance with Section 98.075, Florida Statutes, are on-going and do not stop 90 days prior to a federal election. These activities identify and remove:

- Duplicate registrations
- Deceased persons
- Registrants adjudicated mentally incapacitated
- Registrants who have been convicted of a felony and whose rights have not been restored
- Other ineligible criteria (age requirements, citizenship, fictitious name, non-legal residence)
# Voter Registration Statistics

**Vicky Oakes**  
Supervisor of Elections  
St Johns County, FL

## Precinct Summary without Precinct Splits

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Place_Name</th>
<th>Active Voters</th>
<th>Total</th>
<th>Dems</th>
<th>Reps</th>
<th>NPA</th>
<th>Other</th>
<th>Elective Voters</th>
<th>Total</th>
<th>Dems</th>
<th>Reps</th>
<th>NPA</th>
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<td>2.573</td>
<td>959</td>
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**Total:** 155,285, 37,988, 81,580, 20,545, 5,172  
**Elective Voters:** 11,602, 3,336, 4,880, 2,850, 576
Registration by Party Affiliation as of 5/20/14

- Democrat: 30,707
- Republican: 31,520
- No Party: 30,707
- Other: 30,707

Registration by County Commission District as of 5/20/14

- District 1: 34,857
- District 2: 29,526
- District 3: 32,621
- District 4: 27,956
- District 5: 30,707
Voter Education

One of the keys to conducting a successful election is educating the voters of St. Johns County and having them prepared to vote.

By using voter education tools and outreach programs, our goals include:

- Ensuring all interested, eligible residents have the opportunity to register to vote
- Inform voters of the three ways to vote
  - Vote by mail
  - Early Voting
  - Election day
- Educate voters on their correct polling place for Election Day
- Increase voter participation and interest in the election process
- Give voters a better understanding of what to expect when they vote, including providing photo and signature ID
- Educate voters on how to mark a ballot
- Demonstrate voting equipment

To date, our best voter education tool continues to be our website by providing access to voter registration and election information 24 hours a day, 7 days a week.

Most all of the services provided by our office are also available on our website along with many of the forms, educational materials and publications produced by our office. Voters and interested parties may print any of the forms and publications as needed, thus reducing printing and mailing costs.
Community Events – Taking the Elections Office out into our Communities
Our office continues to participate in numerous community events during election years which will allow us to interact with many residents and distribute voter education and registration materials. We are always seeking new event opportunities to reach citizens at every possible opportunity. It is very important to be involved in our communities and encourage voter participation. A few of the events in which we participate include:

- Lincolnville Farmer’s Market
- St. Augustine Lions Annual Seafood Festival
- St. Augustine Beach Farmer’s Market
- Nocatee Farmer’s Market
- St. Ambrose Church Spring Fair
- World Golf Village Farmer’s Market
- Hastings Council on Aging Community Event
- SJC Employee Safety & Wellness Expo
- Shades of Pink Expo – Flagler Hospital
- Cunningham Creek Elementary Annual Naturalization Ceremony
- Homeless Coalition

Publications
The Supervisor of Elections Office produces and distributes a wide variety of publications in an effort to inform and familiarize residents and voters on how to register to vote and the voting process. Some of the available publications include:

- Voter Tips
- Voter’s Guide
- How to Vote Palm cards with election dates
- Absentee Voting Guide
- Military and Overseas Absentee Voting Guide
- Elected Officials Guide
- Voter Information Card
National Voter Registration Day – September 23, 2014

Beginning in 2013, our Office partnered with many agencies and organizations around the nation to participate in National Voter Registration Day. In recognition of National Voter Registration day we hope to raise awareness and encourage every American to prepare to exercise their most basic civic duty; their right to vote.

Our communities are stronger when everyone participates in the election process. Our communities need each of us to do our part. That means voting, but first voters must ensure they are registered to vote, and their information up to date with the Elections Office.

We will be organizing events around the county and coordinating with voter registration agencies and third party registration organizations to make this a successful event in St. Johns County.

Volunteer Program

Once we began getting out into our communities and greatly expanding our voter education programs into schools, senior communities and other varied venues, it quickly became apparent this could be a very expensive endeavor and put a lot of extra work on our small staff of 9 employees. The question became, how can we expand our services to the citizens of our county without incurring a lot of additional cost? It had always been a vision of Vicky’s to develop a volunteer program within the Elections Office, so in 2012 the Supervisor of Elections Office began a volunteer program.

We first offered volunteer opportunities to our poll workers, and then slowly incorporated other interested citizens who wished to participate. A complete training program was developed for volunteers as it is very important volunteers be knowledgeable about the laws which govern the registration and voting process. It was also very important to provide the volunteers with training and materials they need in their work. Each volunteer is required to attend a training class prior to working. A volunteer is always partnered with a full time staff member when going out to work a voter registration drive.

Our volunteer program continues to be very successful. Volunteers are utilized in a number of ways, effectively saving taxpayers’ dollars. Some of the ways our volunteers assist:

- Working with staff members conducting voter registration drives
- Canvassing Board activities
- Assisting staff members in Supervised Voting in nursing home facilities
Sample Ballots

Sample ballots continue to be one of the most popular and effective methods for providing election specific information to the registered voters of the county. Each registered voter is mailed a sample ballot prior to every election. Each election, positive feedback is received from voters regarding their sample ballots.

The only voters who do not receive sample ballots are those who have requested an absentee ballot as the absentee ballots are mailed in advance of the sample ballots.

Under new law, we are now able to e-mail voters their sample ballots, upon request. The Florida Voter Registration Application has been updated and now contains a section for a voter to check if they would like their sample ballots e-mailed to them.

Additionally, we have also added this feature to the front page of our website at the suggestion of a staff member. An icon was developed to encourage voters to sign up for their sample ballots. Mailing sample ballots to voters cost approximately $50,000 for each election to have them printed and mailed.

To date, 1,276 voters have requested that their sample ballots be e-mailed. We expect the cost of mailing sample ballots to greatly decrease over time as more voters utilize this service. Long term, this will be a great cost savings measure as we expect to see reduced overall cost of printing and postage cost from sample ballots per election.

Senior Citizen Facilities

Each year our office contacts all county nursing homes and assisted living facilities. We conduct a voter registration and education program for each facility. This is a wonderful opportunity to reach out to those who are generally unable to go to their polling place. We receive many absentee ballot requests from the residents and are able to provide general voting information.

We also partner with the Council on Aging to provide voter registration, elections and voting information to the senior citizens who visit and utilize the Council on Aging services. We regularly visit COA facilities around the county to communicate and update our citizens on the upcoming elections. Our visits to the centers include:

- River House
- Coastal Community Center
- The Players Community Senior Center
- Trout Creek Park Pavilion
- Hastings – The Lord’s Temple Community Center
Supervised Voting at Senior Citizen Facilities

A new program will begin this year in county nursing homes and assisted living facilities. Beginning with the 2014 Primary Election, Supervised Voting will be conducted. Elections Office Staff will actually take the voters their absentee ballots, give them the opportunity to vote and then the voted ballot will immediately be brought back to the Elections Office to await tabulation. Our office has developed processes and security procedures to enact this program. We are initiating this program in order to prevent voter fraud and to protect the rights of senior voters.

Area High Schools

Elections Office staff annually conduct voter education programs at St. Johns County public and private high schools. Our office visits all public high schools, St. Joseph Academy, Florida School for the Deaf and Blind and the St. Gerard Campus. Our programs are for the purpose of educating high school students in good government, and to encourage their participation in the voting process when they reach the appropriate age. We also provide the opportunity and encourage all students to register to vote. This year we registered or updated the existing registration of 867 students.

Under current law, anyone can pre-register to vote on or after their 16th birthday, and may vote in any election held on or after their 18th birthday. Once registered to vote, upon turning 18, they will receive a congratulations letter and their voter information card.
School Elections
In 2011 we began conducting student government elections for interested schools. This year we continue to further expand the offering of voting for any school upon request. Our office prints ballots based on the candidates running in the school election and programs our voting equipment for the election. The students who run for office have the opportunity to campaign, print and distribute campaign literature and give speeches in order to persuade their fellow students to vote for them.

On “election day”, we take voting equipment to the schools and set up a polling place. Students then have the opportunity to vote using official ballots and voting equipment just like an actual election. The program has been very well received by faculty and students alike. Many of the students have commented they did not realize voting was so easy! This program continues to expand as more schools contact us to conduct their various school elections. We hope this outreach program will encourage students to actively participate in the voting process when they turn 18.

This year we conducted the following school elections:
- St. Augustine High School - Student Government
- Creekside High School - Student Government
- Bartram Trail High School - Student Government
- Pedro Menendez High School - Student Government
- SJ River State College - Favorite Teacher
- The Webster School – Sunshine State Reader Election
- Durbin Creek Elementary – Student Government Election
2014 Election Schedule

Primary Election – August 26, 2014
Election occurs during fiscal year 2013-2014

General Election – November 4, 2014
Election occurs during fiscal year 2014-2015

Primary Election (F.S. 100.061) – August 26, 2014
A Primary Election is held on Tuesday, ten weeks prior to the General Election for the purpose of nomination of candidates for political parties. The candidate receiving the highest number of votes cast in each contest in the Primary Election shall be declared nominated for such office. If two or more candidates received an equal and highest number of votes for the same office, such candidates shall draw lots to determine which candidate is nominated.

Closed Primary (F.S. 101.021)
Florida is a “closed primary” state. In a primary election a qualified elector is entitled to vote the official primary election ballot of the political party designated in the elector’s registration, and no other. It is unlawful for any elector to vote in a primary for any candidate running for nomination from a party other than that in which such elector is registered.

Minor political parties must also conduct nominating primaries, so currently both the major and minor political parties may be involved in the primary elections.

Voters registered without party affiliation are eligible to vote for nonpartisan candidates, and any referenda which may appear on a primary election ballot.

Universal Primary Contests (Florida Constitution Article VI, Section 5(b))
The only exception to the closed primary is when all candidates for an office have the same party affiliation and the winner will have no opposition in the General Election. When this occurs, all qualified voters, regardless of party affiliation may vote in the primary election for that office.

General Election (F.S. 100.031) – November 4, 2014
The General Election is always held the first Tuesday after the first Monday in November in even numbered years, to fill national, state, county and local offices, and for voting on constitutional amendments.

Regardless of party affiliation, a voter may vote for any candidate in a General Election. Municipal, Judicial, and School Board elections are non-partisan in St. Johns County.
Municipal Elections
Voters residing within a municipality in St. Johns County are entitled to vote on their City Commissioners. The applicable city races are nonpartisan and appear on all ballots. A separate voter registration is not required. All municipal elections are held in conjunction with the regularly scheduled General Election. The municipalities included are the City of St. Augustine, the City of St. Augustine Beach, and the Town of Hastings.

Special District Elections
The Independent Special Districts located solely within St. Johns County have also adopted resolutions which provide for the Supervisor of Elections to conduct their elections. Those districts are St. Augustine/St. Johns County Airport Authority Board, St. Johns Soil & Water Conservation District, St. Augustine Port, Waterway and Beach Commission, Anastasia Mosquito Control District of St. Johns County, and the Municipal Service District of Ponte Vedra Beach.

Community Development Districts
Community Development District elections are also conducted by the Elections Office in accordance with chapter 190, Florida Statutes. A total of thirteen (13) CDD elections are currently conducted by the Supervisor of Elections Office.

They are:
- Aberdeen Community Development District
- Brandy Creek Community Development District
- Durbin Crossing Community Development District
- Glen St. Johns Community Development District
- Heritage Landing Community Development District
- Heritage Park Community Development District
- Julington Creek Plantation Community Development District
- Marshall Creek Community Development District
- Sampson Creek Community Development District
- St. Johns Forest Community Development District
- Tolomato Community Development District
- Turnbull Creek Community Development District
- World Commerce Center Community Development District

Each municipality, special district and community development district is billed for the proportionate share of their specific ballot styles. The revenues are deposited into the county general fund.
2014 Offices Scheduled for Election

Federal
  o  Representative in Congress

State
  o  Governor & Lt. Governor
  o  Attorney General
  o  Chief Financial Officer
  o  Commissioner of Agriculture & Consumer Services
  o  State Senator – District 6
  o  State Representative – House Districts 17 & 24
  o  Circuit Judge, 7th Judicial Circuit

County
  o  County Commissioners – Districts 2 & 4
  o  School Board Members – Districts 1, 3 & 4
  o  Anastasia Mosquito Control District – Seats 2 & 4
  o  St. Augustine – St. Johns County Airport Authority – Groups 1, 2 & 3
  o  St. Johns Soil & Water Conservation District – Groups 1, 2 & 5
  o  St. Augustine Port, Waterway & Beach Commission – Groups 1, 3 & 5
  o  Municipal Service District of Ponte Vedra Beach – Seats 1, 3, 5 & 7

Municipalities
  o  City of St. Augustine – Seats 3/Mayor, 4 & 5
  o  City of St. Augustine Beach – Seats 3, 4 & 5
  o  Town of Hastings – 2 Seats

Community Development Districts
  o  Aberdeen Community Development District – Seats 1, 3 & 5
  o  Brandy Creek Community Development District – Seats 1, 3 & 5
  o  Durbin Creek Community Development District – Seats 1, 3 & 5
  o  Glen St. Johns Community Development District – Seats 4 & 5
  o  Heritage Landing Community Development District – Seats 2, 3 & 4
  o  Heritage Park Community Development District – Seats 1, 3 & 5
  o  Julington Creek Plantation Community Development District – Seats 1, 3 & 4
  o  Marshall Creek Community Development District – Seats 1, 2 & 3
  o  Sampson Creek Community Development District – Seats 1, 3 & 5
  o  St. Johns Forest Community Development District – Seats 1, 2 & 3
  o  Tolomato Community Development District – Seats 4 & 5
  o  Turnbull Creek Community Development District – Seats 1, 3 & 5
  o  World Commerce Community Development District – Seats 1, 2 & 3
General Election Constitutional Amendments

A total of three state constitutional amendments have been scheduled to appear on the November 4th General Election ballot by the State Legislature. The constitutional amendments will appear on the ballot as follows:

No. 1
CONSTITUTIONAL AMENDMENT
ARTICLE X, SECTION 28

Water and Land Conservation - Dedicates funds to acquire and restore Florida conservation and recreation lands

Funds the Land Acquisition Trust Fund to acquire, restore, improve, and manage conservation lands including wetlands and forests; fish and wildlife habitat; lands protecting water resources and drinking water sources, including the Everglades, and the water quality of rivers, lakes, and streams; beaches and shores; outdoor recreational lands; working farms and ranches; and historic or geologic sites, by dedicating 33 percent of net revenues from the existing excise tax on documents for 20 years.

No. 2
CONSTITUTIONAL AMENDMENT
ARTICLE X, SECTION 29

Use of Marijuana for Certain Medical Conditions

Allows the medical use of marijuana for individuals with debilitating diseases as determined by a licensed Florida physician. Allows caregivers to assist patients’ medical use of marijuana. The Department of Health shall register and regulate centers that produce and distribute marijuana for medical purposes and shall issue identification cards to patients and caregivers. Applies only to Florida law. Does not authorize violations of federal law or any non-medical use, possession or production of marijuana.

No. 3
CONSTITUTIONAL AMENDMENT
ARTICLE V, SECTIONS 10, 11

Prospective Appointment of Certain Judicial Vacancies

Proposing an amendment to the State Constitution requiring the Governor to prospectively fill vacancies in a judicial office to which election for retention applies resulting from the justice’s or judge’s reaching the mandatory retirement age or failure to qualify for a retention election; and allowing prospective appointments if a justice or judge is not retained at an election. Currently, the Governor may not fill an expected vacancy until the current justice’s or judge’s term expires.
Three Choices for Voting

Voting has never been more convenient than it is today. Voters have a choice in how and when they wish to cast their ballot:

Vote by Mail (Absentee Ballot)

- Absentee Voting is a service offered by the Supervisor of Elections for any registered voter who wishes to vote in the comfort of their home
- Absentee ballots may be requested by telephone, on-line, in writing or in person at the Elections Office
- NEW – If the ballot is requested to be mailed to an address other than the elector’s address on file in their voter record, the request must be made in writing and signed by the voter; this does not apply to uniformed services or overseas voters
- NEW – On Election Day, absentee ballots shall only be issued to the voter or voter’s immediate family when there is a stated emergency
- Voted absentee ballots may be turned in at early voting sites, but cannot be turned in at the polls on Election Day
- Pending Division of Elections approval, absentee ballots may also be dropped off in the red drop boxes located inside several official Voter Registration Agencies throughout the county or in the overnight drop box located in our office parking lot
- All voted absentee ballots MUST be returned to the Supervisor of Elections Office by 7:00 PM on Election Day in order to be counted

Early Voting

- For the convenience of voters, there are six early voting sites in St. Johns County
- Voters may go to ANY early voting site in St. Johns County to cast their ballot
- Primary Election Early Voting dates: August 15 – August 23
- General Election Early Voting dates: October 20 – November 1
- Early Voting Hours: 8 AM – 6 PM

Election Day

- Polls are open from 7 AM – 7 PM
- On Election Day, voters must vote in the precinct of their legal residence
- Polling locations are listed on the Voter Information Card issued to each voter or use the precinct locator on our website
Voting Trends

Voting trends over the last several years indicate that fewer people are going to the polls on Election Day due to the increasing popularity of absentee and early voting. In presidential election years, when the turnout is greater, almost half of the voters chose to vote early. Our office constantly analyzes early voting procedures in an effort to make the process as efficient as possible. New technology and improved voting legislation continues to revolutionize the way elections are being conducted.

The following charts show voting trends in St. Johns County between 2006 and 2012:

November 2006 General Election

- Early Voting: 68%
- Absentee: 13%
- Election Day: 19%

November 2008 General Election

- Early Voting: 34%
- Absentee: 20%
- Election Day: 46%

November 2010 General Election

- Early Voting: 52%
- Absentee: 16%
- Election Day: 32%

November 2012 General Election

- Early Voting: 34%
- Absentee: 20%
- Election Day: 46%
Early Voting

Beginning with the 2014 elections, the law states that early voting shall:

- Begin on the 10\textsuperscript{th} day before an election that contains state or federal races and end on the 3\textsuperscript{rd} day before the election
- At the discretion of the Supervisor of Elections early voting may be offered on the 15\textsuperscript{th}, 14\textsuperscript{th}, 13\textsuperscript{th}, 12\textsuperscript{th}, 11\textsuperscript{th} or 2\textsuperscript{nd} day before an election
- Voting shall be provided for no less than 8 hours and no more than 12 hours per day at each site
- The law has been amended that any fairground, civic center, courthouse, county commission building, stadium, convention center, government-owned senior center or government-owned community center may be designated as an early voting site
- A Supervisor of Elections may also designate one early voting site per election in an area of the county that does not have any of the eligible early voting locations; such early voting site must be geographically located so as to provide all voters in that area with an equal opportunity to cast a ballot, insofar as is practicable

The same six (6) Early Voting sites have been used since 2006, and continue to be well utilized by St. Johns County voters. These sites are geographically located to provide all voters in the county an equal opportunity to cast their ballot, and voters have become accustomed to voting at these locations.

Early Voting Sites for 2014 are as follows:

- Supervisor of Elections Main Office – 4455 Avenue A, Suite 101 – St. Augustine, FL
- St. Johns County Service Center (Julington Creek Annex) – 725 Flora Branch Blvd. – St. Johns, FL
- Ponte Vedra Library – 101 Library Blvd. – Ponte Vedra Beach, FL
- Southeast Branch Library – 6670 US 1 South – St. Augustine, FL
- St. Augustine Beach Town Hall – 2200 A1A South – St. Augustine, FL
- Hastings Town Hall – 6195 South Main Street – Hastings, FL

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\end{center}
Voter turnout during gubernatorial years is very different from presidential election years. The turnout for 2014 will be much less than 2012, therefore there is no need to increase the number of Early Voting sites. We will, however, in 2016, look at adding additional Early Voting Sites which will best accommodate the voters and provide ample opportunity for everyone to cast their ballots.

**Voter Turnout**

![Voter Turnout Graph]

**Vote By Mail (Absentee Voting)**

Voting by absentee ballot in the comfort of a person’s home has become the most convenient way for voters to cast a ballot. Due to the convenience it affords voters, requests for absentee ballots continue to steadily increase.

Voters may request an absentee ballot by phone, on-line, fax, or in writing. The voter may request the ballot or a member of their immediate family may request it for them.

Two recent law changes will affect absentee voting during the 2014 elections:

- If the ballot is requested to be mailed to an address other than the elector’s address on file in the Florida Voter Registration System, the request must be made in writing and signed by the elector. However, this change in the law does not apply to uniformed service or overseas voter.
- On Election Day, absentee ballots shall only be issued to the voter or voter’s immediate family member when there is a state emergency.
All absentee ballots must be returned to the Supervisor of Elections Office by 7 PM on Election Day in order to be counted.

In 2012, for the convenience of our voters, our office implemented two additional ways for voters to return their ballots, as follows:

- Secure drop box in our office parking lot; this proved to be very useful to those voters wishing to return their ballot during non-business hours, many voters also utilized this during the business day for convenience.

- Red ballot collection boxes located inside official Voter Registration Agencies and other government agencies around the county approximately three weeks before each election.

- There is nothing in the law prohibiting drop off locations for absentee ballots other than the Supervisor of Elections Offices, but the Secretary of State is concerned about the security of absentee ballots. We have refined our procedures to address any concerns and tightened up the security of absentee ballots at all drop off locations.

- Our new procedure has been included in our Security Procedures and will continue to be used pending Division of Elections approval.

- This method of returning ballots was extremely popular with the voters, and approximately 10% of absentee returned in November 2012 came in through the drop off locations.

**New Voting Options for Military and Overseas Voters**

This year St. Johns County joined a coalition of 34 other Florida counties which emphasizes to those hardest to reach voters we take their right to vote as seriously as they take their mission to defend our freedoms. The coalition was recently awarded $1.8 million to enhance and expand the absentee voting process for military and overseas citizens as a part of the Electronic Absentee Systems for Elections (EASE) grant funded by the Federal Voting Assistance Program.

Using the system, military and overseas voters can request, mark and track their absentee ballots electronically. The system is designed to provide greater online access, automation of absentee request and expedite ballot delivery making the Uniformed and Overseas Citizens Absentee Voting Act voting process more seamless. Speeding up ballot delivery is expected to increase ballot request and return rates of military and overseas voters.
Voting at the Polls on Election Day

Many voters still prefer to vote in the traditional way and cast their ballot at their neighborhood polling place on Election Day.

Polls are open 7 AM – 7 PM.

When voting on Election Day, voters must
- Vote in the precinct of their legal residence
- Take current photo and signature ID

Address changes may be made at the polls on Election Day by registered voters who have moved within St. Johns County, or from another Florida county, by completing a Florida Voter Registration Application. Once the application has been completed, the voter is permitted to vote a regular ballot.

Prior to voting, voters should:
- Verify their address is correct
- Know where their polling place is located
- Vote in the precinct of their legal residence
- Present photo and signature identification when voting
- Review their sample ballot and be ready to vote upon entering their polling place

All of the above can be done by visiting our website and clicking on the Voter Lookup icon.

Provisional Ballots - At all elections, a voter claiming to be properly registered in the county and eligible to vote at the precinct in the election, but whose eligibility cannot be determined is entitled to vote a provisional ballot.

These include:
- A person whose name is not on the electronic poll book (EViD) and the poll worker is unable to verify the person is registered and eligible to vote
- Any voter who does not provide current and valid photo and signature ID
- Any voter whose ID signature and signature on their voter record do not match, and the voter refuses to sign an affidavit
- An indication on the electronic poll book (EViD) that the voter’s information is not yet verified through FVRS
- Any voter who is challenged unless an address update by voter corrects the issue
- Voter is registered but is not eligible to make an address change at the polls
- If polling hours are extended for any reason, any voter who was not in line at 7 PM must vote a provisional ballot
Voting Equipment

DS200
The ES&S DS200 precinct-based digital scan ballot tabulators are the basis of our tabulation system, and are used at all early voting sites and all polling locations on Election Day.

Voters mark their paper ballot by filling in the oval to the left of their choices and then insert their ballot into the DS200, where it is tabulated immediately. If a voter marks their ballot incorrectly, the DS200 will not tabulate the ballot, but will display the error on the screen, allowing the voter the option of casting their ballot or returning it to the voter for review or correction. The voter can spoil their ballot by surrendering it to the poll worker. The poll worker will then issue a second ballot to the voter. After the new ballot is voted, it will then be reinserted into the DS200 by the voter for tabulation.

The DS200s use the latest in digital scanning technology state-of-the-art, precise ballot sensors scan both sides of a ballot, simultaneously. A resulting ballot image can be stored on a variety of memory devices and reviewed, as needed, on a standard PC. The DS200 is designed with flexibility to support a wide range of ballot configurations and designs. It allows for more efficient accumulation of election results.

Some key features of the DS200 include:
- Unique User-Friendly Design
- Touch Screen Display
- Integrated Thermal Printer
- Paper-Based and DRE Vote Accumulation
- Power Management

ADA Voting Equipment
Federal and state requirements that meet ADA guidelines for persons with disabilities require the use of a blended voting system. St. Johns County provides touch screen which allows blind and visually impaired voters to vote privately. Persons who are visually impaired may access the system’s audio feature. A touch screen voting tabulator is available at each of the early voting sites and polling locations.

The State law regarding the use of ADA iVotronic touch screen tabulators for voters with disabilities has been extended until 2020 by the State Legislature. We will continue to utilize our existing ADA iVotronics through the 2014 election cycle. New ADA equipment has been development by our vendors. Our office has submitted a Capital Improvement Request for FY’15 in order to purchase the new ADA equipment for the voters of St. Johns County for purchase in 2015 and use beginning with the 2016 elections.

Absentee Ballot Tabulator
The high speed absentee ballot reader completes the suite of tabulation equipment. We have been using ES&S’ M-650 for absentee ballot processing; however, even at the time of purchase, the M-650 technology was out of date, but was the only reader available. The M-650 must be replaced with ES&S’ new digital scanner, the DS850. Our office must purchase two of the scanners and this will cost $223,000. This cost has been included in the Capital Improvement Request for FY’15 in order to purchase the DS850s for use in the 2016 elections.

- Simple and Easy to Use with Straight-Forward Messaging
- Advanced Digital Technology to Ensure Accuracy and Security
- Built to Comply with 2005 VVSG Standards
- Scans Folded Ballots with Ease for More Efficient Mailed Ballot Processing
- Fastest Throughput Speed Available Saving Time and Money

**Ballot on Demand Printers**

The use of ballot on demand printers is one of the most cost effective tools made by the Supervisor of Elections Office. The systems ease of use; flexibility and durability make it an effective solution for managing absentee and early voting ballots. The system has proven to be an innovative solution that provides an efficient, accurate and transparent method for all of our ballot needs.

The ballot on demand printers are used for:
- In-house printing of test ballots to confirm each election definition prior to ordering Election Day precinct ballots
- Printing all ballots for early voting (ballots are printed as needed)
- Printing over the counter absentee ballots as needed
- Printing ballots for duplication as needed by the County Canvassing Board
- Eliminating a large stock supply of ballots kept on hand for the early voting sites
- Eliminating the cost of storing and later disposing of large quantities of unused ballots
- Affording the opportunity to print ballots on Election Day should voter turnout at the polls be greater than anticipated
- Reducing the overall number of ballots ordered for each election
Electronic Voter Identification System

As elections officials we must ensure that all elections are conducted transparently, efficiently and administered fairly. Voters expect and deserve no less. It is very important that voters have confidence in the voting process.

EViDs have changed the way that we manage and deliver successful elections by streamlining the voter check-in process at voting sites.

During early voting and election-day operations, each EViD station communicates securely with elections headquarters to maintain up-to-the-minute accuracy on its voter file.

Features of the EViDs include:

- Fewer poll workers are needed to manage the voters at each voting location
- As voters sign in on electronic signature pads, voter check-ins are transmitted to Supervisors’ office
- During early voting, EViDs connect to ballot-on-demand printers to quickly produce the correct ballot for each voter
- Check-in data collected at EViD stations is shared throughout the county system to prevent duplicate voting
- For voters who attempt to check in at the wrong precinct, EViD prints instructions to their correct precinct
- Eliminates the need for bulky paper registers at the polls on election day – quicker check-in
- Voting history posts automatically. As post-election work continues, voting history totals from EViDs are reconciled with precinct totals to ensure all voters receive an accurate update to their voting history
- Real-time Get Out the Vote reports can be offered to candidates, political parties & media
- A graphical monitoring feature at the main office allows elections officials to oversee the status of each EViD station and monitor voting patterns at each voting site
- Reconciliation of votes is quicker. At the end of the day, a total of voters checked-in at every voting location is printed by each EViD station. These totals can then be compared to the number of votes on the tabulation equipment.
New Voting System – Capital Budget Request FY’15

Explanation for Capital Budget Request

Current law requires all voters to cast paper ballots. When the law was changed in 2007, counties were permitted to continue using their ADA touch screen tabulators in order to comply with Federal mandates which allow disabled voters to vote independently until 2020.

New ADA equipment which fully complies with the law, which required voters with disabilities to vote a paper ballot, has now been developed by our vendor, Election Systems & Software (ES&S). The new ADA devices which meet the paper ballot requirements are called ExpressVote. They are currently involved in the certification process at the Division of Elections and will be available for purchase later this year. It is our intention to purchase the new ADA equipment for the voters of St. Johns County in 2015 for use beginning with the 2016 elections.

In order to utilize these new generation ADA devices, a technology upgrade is required. The new platform consists of a new Election Management System (Election Ware), server hardware, and substantial upgrades to the DS200 precinct tabulators which were purchased in 2010. Now incorporating image based technologies, the M-650 light based absentee reader must be replaced since this old technology was not brought forward into the new generation Election Management System.

The required upgrades are as follows:

<table>
<thead>
<tr>
<th>Election Management System</th>
<th>Old System</th>
<th>Upgrade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precinct Tabulators</td>
<td>Unity</td>
<td>DS200 w/ upgrades</td>
</tr>
<tr>
<td>ADA Voting Device</td>
<td>DS200</td>
<td>ExpressVote</td>
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<tr>
<td>Absentee Ballot Readers</td>
<td>iVotronic</td>
<td>DS850</td>
</tr>
<tr>
<td></td>
<td>M-650</td>
<td></td>
</tr>
</tbody>
</table>

Supervisor of Elections 2014 – 2015 Budget Information

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DS850 Central Scanner & Tabulator

High-Speed Sorting, No Stopping

The DS850 is the only high-speed scanner able to sort varying ballot sizes at full speed. In scans and counts, it turns your double-sided ballots into one tab ultra-fast, improves the efficiency and accuracy of the counting, reduces errors, and introduces new categories.

Folded Ballot Processing

Designed with a series of patent pending " reunited" component paper rollers, a constant vacuum is applied to keep control throughout the entire process. The ability to sort folded ballots provides additional advantages with the flexibility to sort on folded ballots by using a custom-made envelope without sacrificing time.

2005 VVSG Compliant


User-Friendly Design and Operation

Designed specifically for the election process, the DS850 features a user-friendly interface including a 15" color touch screen. The Z-shaped fusers ensure continuous paper feeding and thermal flow to separate the ballots.

Intelligent Mark Recognition

Learn nothing to choose. Other manufacturers put the responsibility on you to determine what marks should or should not be counted. The patented OCR system eliminates this behavior, intelligently determining votes and flags.

Hardware Features

Touch Screen Display

Increase reliability and ensure voter space with its incorporated 15" color touch screen. It has an adjustable display to make it comfortable for voters.

Security and Accuracy

System integrity and accuracy makes this product the most dependable ballot scanner available. Safeguards such as data encryption and digital signatures help protect sensitive data and verify authenticity. It validates all firmware is certified.
ExpressVote™ combines a touch screen with paper-based voting to create a breakthrough. Designed for early voting and Election Day, the ExpressVote™ handles it all.

Don't guess the number of ballots to print. Use only what you need by printing an Activation Card™ with barcode that identifies the appropriate ballot style.

It accommodates various election needs and serves all voters, including those with special needs. Making the voting process private and independent.

After voting, the ExpressVote™ produces a verifiable Vote Record

The Vote Record contains all the voter's ballot selections on a single sheet and eliminates the need for large, multi-page ballots.

Voters deposit their Vote Record into the DS200™
<table>
<thead>
<tr>
<th>Precinct</th>
<th>Polling Place</th>
<th>Location Address</th>
<th>City, State, Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Jutilong Creek Annex</td>
<td>725 Flora Branch Blvd.</td>
<td>St. Johns, FL 32259</td>
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<tr>
<td>102</td>
<td>Fruit Cove Middle School</td>
<td>3180 Race Track Rd.</td>
<td>St. Johns, FL 32259</td>
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<tr>
<td>103</td>
<td>San Juan Del Rio Catholic Church</td>
<td>1718 State Road 13 N</td>
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<tr>
<td>104</td>
<td>Bartram Trail Library</td>
<td>60 Davis Pond Blvd.</td>
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<tr>
<td>105</td>
<td>Creekside Christian Church</td>
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</tr>
<tr>
<td>106</td>
<td>Switzerland Community Church</td>
<td>2179 State Road 13 N</td>
<td>St. Johns, FL 32259</td>
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<tr>
<td>107</td>
<td>Celebration Lutheran Church</td>
<td>810 Roberts Rd.</td>
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</tr>
<tr>
<td>108</td>
<td>Faith Community Church</td>
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<td>St. Johns, FL 32259</td>
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<tr>
<td>109</td>
<td>Bartram Trail High School</td>
<td>7399 Longleaf Pine Parkway</td>
<td>St. Johns, FL 32259</td>
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<tr>
<td>110</td>
<td>Heritage Landing Amenity Center</td>
<td>370 Heritage Landing Parkway</td>
<td>St. Augustine, FL 32092</td>
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<tr>
<td>201</td>
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<td>202</td>
<td>Creekside Christian Church</td>
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<td>Heritage Landing Amenity Center</td>
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<td>Colee Cove Fire Department</td>
<td>9105 County Road 13 N</td>
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<td>Agricultural Center</td>
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<tr>
<td>206</td>
<td>San Sebastian Catholic Church</td>
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<td>St. Augustine, FL 32084</td>
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<tr>
<td>207</td>
<td>Solomon Calhoun Community Center</td>
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<tr>
<td>208</td>
<td>St. Ambrose Catholic Church</td>
<td>6072 Church Rd.</td>
<td>Elkton, FL 32033</td>
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<tr>
<td>209</td>
<td>Hastings Town Hall</td>
<td>6195 S. Main St.</td>
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<td>Good News Church</td>
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<td>St. Augustine South Imp. Assn. Bldg.</td>
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<td>304</td>
<td>Community Bible Church</td>
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<td>305</td>
<td>Riverview Club</td>
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<td>306</td>
<td>Coquina Crossing Community Center</td>
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<tr>
<td>307</td>
<td>Southeast Branch Library</td>
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<tr>
<td>308</td>
<td>Anastasia Baptist Church</td>
<td>1650 A1A South</td>
<td>St. Augustine, FL 32080</td>
</tr>
<tr>
<td>309</td>
<td>St. Anastasia Catholic Church</td>
<td>5205 A1A South</td>
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<tr>
<td>401</td>
<td>Ponte Vedra Branch Library</td>
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<tr>
<td>402</td>
<td>Our Lady Star of the Sea Church</td>
<td>545 A1A North</td>
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<tr>
<td>403</td>
<td>Ponte Vedra Presbyterian Church</td>
<td>4510 Palm Valley Rd.</td>
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<tr>
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<td>Christ Episcopal Church</td>
<td>400 San Juan Dr.</td>
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<td>405</td>
<td>Sawmill Lakes Community Center</td>
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<tr>
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<td>St. Francis in the Field</td>
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<td>Ponte Vedra Community Center</td>
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<tr>
<td>408</td>
<td>The Palencia Club</td>
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<td>409</td>
<td>Fullerwood Center</td>
<td>10 Hildreth Dr.</td>
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<tr>
<td>501</td>
<td>St. Johns Convention Center</td>
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<td>502</td>
<td>San Sebastian Catholic Church</td>
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<td>Serenata Beach Club</td>
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<td>Church of Christ</td>
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<td>Days Inn Historic St Augustine</td>
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<td>507</td>
<td>Willie Galimore Center</td>
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<td>508</td>
<td>Elks Lodge</td>
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<tr>
<td>509</td>
<td>St. Augustine Beach City Hall</td>
<td>2200 A1A South</td>
<td>St. Augustine, FL 32080</td>
</tr>
</tbody>
</table>
Poll Workers
St. Johns County poll workers are dedicated individuals who serve their community proudly. As a very important part of the elections process, they share in our mission to conduct elections in a manner that assures public confidence in the accuracy, efficiency and fairness of the election. Poll workers are temporary employees of the Supervisor of Elections hired to work at voting locations during Early Voting and on Election Day. Based on skills and experience, poll workers are assigned to one of the following positions:

Clerks manage the precinct and are familiar with all the tasks required to process voters and results. The Clerk is ultimately responsible for the performance of the precinct and/or Early Voting site.

Inspectors perform a variety of jobs ranging from setting up the polling room to processing and issuing ballots to the voters.

Equipment Inspectors set-up, maintain and monitor voting equipment, process voters, and assists voters on the voting equipment as needed.

Poll Deputies monitor the “no solicitation zone” for voters and maintain order at all voting locations. They are deputized by the St. Johns County Sheriff.

Training Classes  Florida Statutes require all poll workers to attend mandatory training sessions for each election cycle. Poll worker salaries include compensation for their time spent in training. Training per election:

- Deputies  2-3 hours
- Inspectors  3-4 hours
- Equipment inspectors  4-5 hours
- Clerks & Asst. Clerks  4-5 hours
- Early Voting workers  2-4 hours
- A 1 hour class on sensitivity and conflict resolution is mandatory and included during each election cycle.

Poll Worker Newsletters
Over the years, we have built a good base of competent, dependable, dedicated poll workers who value their positions as a service to their community. To keep contact with our workers, a newsletter was developed. By emailing and posting the newsletters to our website, we maintain communication with our poll workers at minimal cost. Workers who do not have email or access to a computer are mailed the newsletter. This has become a great tool to keep our workers updated on the changes in the law, upcoming election dates, class schedules, and other pertinent information. Poll worker newsletters can be accessed by anyone who visits our web site at: www.votesjc.com.
St. Johns County Canvassing Board

The Canvassing Board is comprised of:
1. County Court Judge, who serves as Chairman
2. Supervisor of Elections
3. Chairman of the Board of County Commissioners
4. Alternate County Court Judge (or qualified elector)
5. Alternate County Commissioner (or qualified elector)

In the event any member of the Canvassing Board is unable to serve, is a candidate who has opposition in the election being canvassed, or is an active participant in the campaign or candidacy of any candidate who has opposition in the election being canvassed, such member will be replaced as specified in Section 102.141(1)(a-d), Florida Statutes.

According to Florida Statutes, the Canvassing Board is charged with the following:
- Meet in a building fully accessible to the public
- Attending a public test of the voting equipment
- Certify the voting equipment counts properly and is satisfactory for use during the election
- Review absentee ballots for statutory compliance and reject absentee ballots when they do not comply with the law
- Oversee election night activities and review precinct results
- Accept or reject provisional ballots
- Order a local recount in case of a close election as mandated by statute
- Certify the unofficial election results
- Certify the official election results
- File conduct of election report
- Certify that all votes cast in the election have been reconciled and accounted for
- Conduct post-election voting system audit

The Canvassing Board employs additional clerical help to assist with the work of the Board as necessary. Volunteers are also solicited to assist the Canvassing Board as needed. Our office expects to canvass 15,000 absentee ballots during the 2014 Primary Election.

Beginning 15 days prior to the Primary Election, the Canvassing Board may begin publicly processing absentee ballots. The law now also requires us to upload into the county’s election management system by 7 PM on the day before the election the results of all early voting and absentee ballots that have been canvassed and tabulated by the end of the early voting period. Such results may not be made public until the close of polls on Election Day.

Once the polls close at 7 PM on Election Day and all ballots have been accounted for at each precinct, the results are then brought by the Clerk and another election board member directly to the main office. Election results (Absentee, Early Voting and Election Day) are released to the public as soon as they become available.
Post-Election Voting Systems Audit

Audit requirements are to be conducted by the Canvassing Board and Supervisor of Elections staff members following each election in accordance with s. 101.591, F.S.

- Immediately following the certification of each election, the CB shall conduct a manual audit or an automated, independent audit of the voting system used in randomly selected precincts; even though the law has changed to allow for an automated, independent audit, St. Johns County will continue to conduct a manual audit.

- Selection of precincts shall be made during a publicly noticed CB meeting.
  - Number of selected precincts shall be at least 1% but no more than 2% of the precincts chosen at random.
  - If 1% of the precincts is less than one entire precinct, the audit shall be conducted using at least one precinct chosen at random by the CB.

- Audit shall consist of a public manual tally of the votes cast in:
  - One randomly selected race that appears on the ballot.
  - In at least 1% but no more than 2% of the precincts chosen at random by the CB. If 1% of the precincts is less than one entire precinct, the audit shall be conducted using at least one precinct chosen at random.
  - Tally sheet shall include ballots for:
    - Election day
    - Absentee
    - Early voting
    - Provisional
    - Overseas

- Notice of the audit shall be posted on the SOEs website & four conspicuous places in the county to include date, time and place.

- The audit must be completed and the results made public no later than 11:59 p.m. on the 7th day following certification of the election.

- Within 15 days after completion of the audit, the CB shall provide a report with the results of the audit to Department of State in a format prescribed by DOS. The report shall contain, but is not limited to:
  - Overall accuracy of the audit.
  - A description of any problems or discrepancies encountered.
  - The likely cause of such problems or discrepancies.
  - Recommended corrective action with respect to avoiding or mitigating such circumstances in future elections.

Canvassing Boards are exempt from the provisions of a Post-Election Audit if a recount is required.
VOTER INFORMATION

ARE YOU REGISTERED TO VOTE?
IS YOUR VOTER INFO CORRECT?
WHERE DO YOU VOTE?

CHECK YOUR VOTER STATUS

VOTER LOOKUP

www.votesjc.com

ELECTION DATES FOR 2014

PRIMARY ELECTION
AUGUST 26, 2014
For new registrations and party changes
REGISTRATION CLOSES
JULY 28, 2014

GENERAL ELECTION
NOVEMBER 4, 2014
REGISTRATION CLOSES
OCTOBER 6, 2014

Vicky Oakes
St. Johns County Supervisor of Elections
(904) 823-2238 • (888) 960-2959
www.votesjc.com